Brandywine Community Library Meeting Minutes - Board of Trustees

February 26, 2026 6:30 PM

Attendance

Visitor Recognition:
Attendees: Heather Wicke, Amity Grim, Colleen Kristula, Louise DeMatteo, Kate Emenheiser, Deb Kirby
Absent: Amy Portzline, Doug Sherry, Missy Hartman

Call To Order

Kate Emenheiser called the meeting to order at 6:30pm

Approval of Minutes

Amity Grim moved that the Board approve the minutes from January 22, 2026. Deb Kirby seconded. Minutes were unanimously approved.

Review of any email approvals between meetings

There were no approvals between meetings.

Financial Report

Colleen Kristula moved that the Board approve the financial report. Louise DeMatteo seconded. Financial report unanimously approved.

System Meetings

2/18, 5/20, 8/19, 11/18- Missy & Louise
Missy attended 2/18.

Librarian's Report

Policies

Kate Emenheiser moved to accept all three policies- Library Service policy, Volunteer policy, and Gaming code of conduct policy. The motion was seconded by Colleen Kristula. Policies were unanimously approved.

Annual report flyer

Louise DeMatteo moved to accept the annual report trifold. Colleen Kristula seconded the motions. The annual flyer trifold was unanimously approved.

Fundraising Report

Critical to fundraise, in light of budget reductions.

a. The Fundraising Committee is open to all; please contact Heather or Amy to join.
b. Breidegam Family Foundation donation- received in January
c. Business letter

Community Outreach

Township Advocacy Visits

Board members need to attend their respective meetings in April/May and again in September. If an emergency arises and you can't present, contact the President, VP, and Library Director.

i. Longswamp
ii. District
iii. Topton
iv. Rockland

Community Events

America 250th events

1. Swampfest 6/16 - library is representing
2. Topton Block party 5/30 - Library will have a representative

Old Business

1. Iron Pigs volunteer opportunity - Fundraiser for library. Looking for volunteers
2. Longswamp representation
3. Kiwanis club update
4. Ongoing discussion: decreased library funding impacts

New Business

There was not any new business.

Public Comment/correspondence

*Public comment limited to residents and taxpayers

Adjournment

Kate Emenheiser moved for adjournment. The meeting was adjourned at 7:27pm.

Submitted by Amity Grim, Secretary, BCL Board of Trustees

NEXT BOARD MEETING Thursday, February 26, 2026 @6:30 PM
Board Email bclibraryboard@gmail.com