

Library Board of Trustees February 26, 2024

The regular meeting of the Village Library Board of Trustees was called to order at 6:00 pm on Monday, February 26, 2024 by Ann Bohara.

Present

Ann Bohara, Knicki Knickerbocker, Holli Schvom, Cindy Line, Sheri Kauffman, and Misty Toothman, Carol Donahue, Pam Mohl and Becky Wanamaker

Meeting minutes were motioned to be approved by Holli with Misty seconding.

Correspondence

We received a letter from the BCPL. There are meetings that we need to attend.

We received information about how much money patrons have saved by not buying books.

Treasurers Report

The February report shows a loss for January. There is a donation that arrived in February instead of January.

We also have a loss due to not meeting the January Fundraising expectations.

We need to put an emphasis on fundraising. Carol will get information about the envelopes that the county can put together for us.

Knicki motioned to accept the Treasurers Report and Cindy seconded.

We looked over a report from BCPL with financial information that is county wide and also shows expected increases in 2025 and 2026.

Directors Report

Carol handed out a list of January's expenses and activities.

The counter on the door into the community room isn't working. It is working on the library side.

They have found that with the new library system that only Berks County residents can use our Libby.

They are working to get a calendar with more activities on it.

Governance Committee

Ann met with the staff in December to go over the new Personnel Policy. We need to get the signed copies back.

We went over everyone's terms on the board.

The committee will get a letter together to keep Pam with 2 weeks vacation.

The committee has been meeting to go over policies and are working on finalizing

Friends/Fundraising

The Spring Golf event will be held at Arrowhead Golf Course on May 18th. Flyers and information has been posted. Currently there are 5 groups that have signed up. We will need donations of food, drink and raffle baskets. We are hoping to have 20 teams.

The Spring Book Sale will be May 3-4 with set up on the Second. We are looking at possibly having a raffle.

Ann shared the updated donation letter with the Board for review and comment..

New Business

We need to get the manual for the smoke detectors and security system back from the Township so we can continue to maintain the system.

Ann and Carol will talk to the Township about the X-finity/Comcast upgrades.

We need to find a new cleaning service. Carol has been cleaning as part of her duties.

The meeting adjourned at 7:35 to go into an Executive Session. The Board came out of the Executive Session at 8:02 and Knicki motioned to offer Carol Donahue the Library Directors job at the agreed upon hourly rate. Misty seconded. All were in favor.

Holli motioned to adjourn and Cindy seconded.

The next meeting will be Monday March 25, 2024 at 6pm.

Respectfully submitted,
Knicki Knickerbocker

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success.