

Boyertown Community Library  
Board of Trustees Special Meeting  
February 28, 2024

Meeting was called to order at 7:28 PM. The meeting was held via Zoom due to the emergent nature of the meeting.

In attendance: Tina Brown, Kelly Kindig, Rob Kistler, Justin Hall, Andrea Kershaw, Sara Bates, Sarah Vasquez, JoAnne Heffner

Trustees absent: Pat Nunan, Amy Nase

Guests: None

The Board convened an emergency meeting to discuss the repair of the concrete steps to the building. Justin explained the bid-seeking process performed by the Facilities Committee, and the reason they are recommending Structure Guard over the other three candidates. All of the bids were listed in a previous email to the board and in the committee report sent out prior to the February Board of Trustees meeting. Structure Guard did submit the highest bid, but some of the other contractors raised some red flags for numerous reasons. In the end, the committee was comfortable with the work Structure Guard has performed at the library previously, they did quality work and they can be trusted with this project. In addition, Structure Guard offered to repair a damaged brick pillar at no charge. Justin motioned to approve Structure Guard to repair the concrete steps for the price of \$9152.00 and the brick pillar as a gift in kind. Kelly seconded. All in favor. Motion approved.

The meeting adjourned at 7:37 PM.

Action items: Tina will sign the contract and begin the deposit payment process.