



**MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS' MEETING
FEBRUARY 24, 2021**

Alex McCarty, Board Vice President, called the meeting to order at 7:05 PM via zoom

Voting Trustees present: Carey Babczak ; Karen Cook; Allison Kalbach; Alex McCarty; Colleen Stamm; Cynthia Thomasset, Carolyn Gibson, LaTasha Thomas, Karen Cook

Voting Trustees absent: Megan Huesgen

Non-voting members present: None

Staff present: Natasha Donaldson

Friends of MCL Liaison present: Carolyn Royer

Thomasset moved to approve the consent agenda items and Carey Babczak seconded the motion. The motion carried to unanimously approve the following items:

Consent Agenda

- Approval of minutes of January meeting
- Friends of MCL report
- MCL Director's report

Friend's Report:

- Carolyn Royer reported that 5/22/21 there will be a plant sale fundraiser in front of Walgreens. Looking for a new vendor to do another chicken BBQ fundraiser in 2021. Planning annual book sale but people hesitant to commit due to Covid-19.

Treasurer's Report:

- The balance sheet and the profit and loss statements were reviewed. Carey Babczak reported that year over year to date the library's cash position remains in a "fine financial state" . Income statement was down a bit due to annual appeal mailing being delayed, and county giving was increased from last year. 12% of income will be used on collection spending, copy and printing service costs had small increase, building expenses were down. Snow removal increased due to the amount of snow in 2021. Discussion over looking at if the library should reapply for PPE loan, this will be studied to decide.

New Business:

- The library board went over new committees that are being formed, descriptions developed by director Natasha Donaldson. General guidelines for each committee were reviewed. These will consist of (1) Development and Marketing Committee,(2) Governance Committee, and a (3) Finance Committee. Each board member will commit to serving on a committee. Karen Cook motioned to approve committees, second by Latasha Thomas.
- Discussion about a new logo for the library. Library director did some rough drafts of ideas for the logo, and it was decided that a graphic designer will be hired (or possible pro-bono work) to develop a new logo. Library director will work with the Development and Marketing Committee to gather this information, and the board and library staff will all vote on a decision of what logo to use.
- The library needs a new investment advisor, the Financial Committee will work on this task.

Ongoing Business:

- Natasha Donaldson states that the annual report will be finished and submitted by March 12, 2012.

- Covid update: library running well and no issues
- There are 4 trustee sessions in April for new county library board members, members encouraged to attend.
- Karen Cook attended the BCLB meeting.

The meeting was adjourned at 8:31 pm, with motion to adjourn made by Carey Babczak and seconded by Latasha Thomas.

The next meeting will be held virtually on March 24, 2021 at 7 PM.

Respectfully Submitted,
Cynthia Thomasset
Secretary