

**FAPL Board of Trustees Minutes
February 20, 2018**

Meeting called to order at 6:30 p.m. Present were Lois Geist, Dan Stafford, Bill Thomas, Akiko Strum, Lee Turner Merkel, Laura Walizer, Marsha Anderson, Alexa Schaeffer, Mackenzie Weaver, Library Director Carin Mileschosky, and Business Manager Daniel Hoch

Guests: There were no guests present.

Minutes Laura Walizer moved and Dan Stafford seconded the motion to approve the minutes of January 16th.. Motion carried.

Correspondence: There was no correspondence to be read.

Treasurer's Report: Daniel Hoch presented the financial statements for the month of January. A correction was made to the income on the P&L Statement. The line for Unrecognized Gain/Loss was changed from zero to \$1,343.27. Akiko Strum moved and Lee Merkel seconded the motion to accept the financial reports with the correction. Motion carried.

Library Director's Report:

a. The BCPL Board Award Ceremony will be held February 21st. The Fleetwood Area Public Library will receive an Outstanding Program Award for Fleetwood Kids Give Back which was filling Hurricane Buckets with supplies. Keystone Villa will receive the Outstanding Business Award for programs outside of the library. The Fleetwood High School Future Business Leaders of America will receive the Outstanding Community Organization Award for the fundraisers they held to help support the library.

b. Two focus group meetings for the proposed new Fleetwood Library space were held; and Carin had a meeting with the Boyertown Library Director regarding their new library space. The focus group comments included interest in having an open concept, mobile shelving, and a community space atmosphere for the new library. The Boyertown Library did not use any grants and were able to open the new library within eight months of receiving the building space. The space required mostly minor renovations to make the space usable, and future renovations will be completed at a later date.

c. Carin will contact JP Jay Associates to discuss a free estimate on furniture needs for the proposed library space.

d.. Discussion was held regarding the lease proposal for Room 111 in the Community Center Building. The Borough is offering the rental space to the library for \$400.00 a month with a yearly lease. The board members were asked to review the lease and direct any questions to Carin to obtain answers and/or clarifications from Chris Young. Further action on the rental space will take place at the March board meeting.

BCPLS Report: Dan Stafford attended the BCPLS meeting. The County is looking for people for the Story Readers Program. A Trustee Orientation Program is being planned for a date to be announced in the future. It was announced that libraries may obtain the medication Naloxone in case an overdose incident should occur.

President's Report: It was decided to put the discussion on hold regarding applying for a Keystone Grant until construction estimates for the proposed new library space can be obtained.

Old Business: There was no old business for discussion.

New Business:

a. A motion was made by Akiko Strum with a second by Laura Walizer to accept with regret the resignation of Bill Thomas from the Fleetwood Area Library's Board of Trustees. Motion carried.

b. The board members approved running a game stand during the Fleetwood Carnival and discussion was held regarding running the bake sale stand. The library board will also schedule a date to run the concession stand during the Sunday Night Concert series.

Meeting adjourned at 8:30 p.m. upon a motion by Dan Stafford and a second by Laura Walizer. Motion carried.

Respectfully submitted,
Marsha Anderson