

Wernersville Public Library
Board of Trustees Meeting Minutes
February 14, 2023

MISSION STATEMENT: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

In Attendance: Kristi Brant, Sarah Evans, Greg Mazurek, Sharon Melson, Allison Plevrakis, Susan Sorrentino, Deb Scull, Leigh-Anne Yacovelli

The meeting was called to order at 6:58 PM

1. Public Portion:

As the first order of business, a vote was taken to accept Sara Evans as a member to the Wernersville Public Library Board of Trustees. A motion was made by Allison, seconded by Deb. The motion was unanimously approved.

2. Approval of Minutes:

Kristi noted her name was misspelled on page one, listed as officers for 2023 as President. There were no other corrections or additions to the minutes.

A motion to approve the minutes with the name correction was made by Susan, seconded by Greg. The motion was unanimously approved.

3. Treasurer's Report:

Allison reported that the December financial reports are now complete and include the year end investment entries. It was noted that we booked a \$27k loss on sale of investments for the year. The library also paid \$5k in investment fees which is the agreed upon 1%. The board approved the December 2022 P&L. Allison presented the Jan 2023 P&L. She noted that the \$2.9k of fine free money was included in GL 40103c State and County Aid. The board approved the Jan 2023 P&L. Allison reported that Kristi Brant, Sherry Moyer and Allison changed bank signors at M&T Bank on 1/26/23. Sandra Nevitt has been removed from all M&T accounts. In addition, Kristi Brant was added to the ML account and Sandra Nevitt was removed. Sandra Nevitt's credit card was canceled.

A motion to approve the December financials was made by Deb, seconded by Susan. The motion was unanimously approved.

A motion to approve the January financials was made by Greg, seconded by Sharon. The motion was unanimously approved.

4. Director's Report:

There were no questions concerning the Director's report.

There was a discussion concerning the implications of the policy to eliminate late fines for library items other than books.

Leigh-Anne mentioned the need for a 2-hour training session required by the Office of Commonwealth Libraries (OCL) concerning the state report. This report is due March 10th.

Leigh-Anne met with a representative from the Boy Scouts of America. They talked about ways to align our programs with their standards.

5. Friend's Report:

The next Friend's book sale will be May 9-13. On May 25th they will have a fund raiser at Friendly's restaurant.

They are contemplating a jewelry sale at their fall book sale as an added fund raiser. The items for sale, would be costume jewelry, excluding earrings, donated from the community.

A discussion took place regarding newspaper subscription sponsorship.

6. Old Business:

- a. Updates on Township and Borough meetings - Leigh-Anne did not attend this past month, but plans to attend the next Lower Heidelberg and South Heidelberg meetings. She did report both Lower Heidelberg and South Heidelberg announced they each plan to have an egg hunt at 2PM on April 1st.
- b. Updates from Board committees – none.
- c. Security cameras – Greg will reach out to Dave Latino at the Wernersville Borough to discuss this.

7. New Business:

- a. Draft URR – changes and comments

The Board reviewed the BCPL requirements on page 5, Section 9 Service Areas. Clarification is needed. They will be requesting updated language of School Districts outside our service area and other community organizations.

- b. The Board agreed to pursue a joint fund raiser with Robesonia at the Sinking Spring YMCA.

c. Policy Review –

i. eReader-Nook Policy –

A motion to delete the eReader-Nook Policy was made by Allison, seconded by Susan. The vote was unanimously approved.

ii. Nepotism Policy –

The Board reviewed and recommended no changes.

iii. Board By-laws –

Leigh-Anne will review the by-laws and make up a draft to be presented at our next meeting.

8. Executive Session:

- a. The meeting was adjourned at 8:13 PM to enter into an executive session, for the purpose of educating board members about an issue.
- b. The executive session was adjourned at 8:35 PM, at which time the main meeting was resumed.

9. Adjournment:

At 8:35 PM a motion to adjourn the board meeting was made by Greg, seconded by Kristi. The motion was unanimously approved.

The next meeting will be virtual on March 14 at 7 PM.

Prepared and submitted by Sharon Melson

