SINKING SPRING PUBLIC LIBRARY MINUTES
December 14, 2020

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on December 14, 2020. Meeting was called to order at 7pm

Board Members Present: Tracy Peterson, Jenny Allbee, Lisa Domeshek, Ben Robitzer, Allison Brophy, Donna Burchell, Amanda Corwin
Library Staff Present: Christine Weida
Public: None
SSPL Friends: None

FRIENDS OF SSPL REPORT:
Friends are currently doing a small basket raffle at the library now. It is $1 for a ticket or 6 tickets for $5. The drawing will be on 12/22.

REVIEW OF MINUTES:
Mr. Robitzer added to the November minutes that Mr. Nelka has resigned as director.

REVIEW OF TREASURERS REPORT:
We may have to go in to cash reserves if we go in to the red in 2021.

Ms. Domeshek asked Ms.Weida how many different types of magazines are taken out by patrons. Ms. Weida mentioned Home and Cooking are the most popular. She will have Andrea take a look at the least popular ones. One way to save money is cancelling subscriptions on magazines that aren't taken out as often.

PROGRESS AND SERVICE REPORT OF THE DIRECTOR:
Ms. Weida did her last story time of the year this week to spend more time focusing on directors tasks.

Ms. Weida asked to email her any continuing education programs trustees have attended. Ms. Allbee will send her a list of programs she's done through Power Library and Mr. Robitzer will email her the program he is attending virtually on Wednesday.

OLD AND UNFINISHED BUSINESS:
It was agreed that this year the trustees would purchase seven $25 gift cards from Crave Café for the staff as a holiday gift.

Ms. Corwin mentioned still wanting to bring food in for the library employees on a day they would be available. She will send a menu from Sly Fox to Ms. Peterson.

All trustees approved posting the job description that Ms. Peterson sent out prior to the meeting for the new director.

Ms. Peterson asked Ms. Weida to please contact the board if she has any plans to close the library early.

Ms. Peterson will schedule a staff meeting for the end of January, possibly through Zoom. She will send out an email once a date has been set.

NEW BUSINESS:
No new business

LIBRARY SYSTEMS MEETING REPORT:
County budget will be voted on December 17th. BCPL system will see an increase of $150k if approved. County commissioners are meeting virtually.

2021 meeting dates:
2/24/21
5/19/21
8/18/21
11/17/21

Mr. Robitzer should be able to attend all of the System meetings for next year.

Meeting adjourned at 7:37pm

NEXT MEETING OF SSPL: January 18, 2021 @ 7pm
NEXT SYSTEMS MEETING: February 24, 2021 @ 7pm