# Board of Trustees and Library Employee Conflict of Interest Policy

Brandywine Community Library
Policy Update: 9/26/24

## Officers, Board Members and Employees

No Board member or committee member of the Brandywine Community Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on the Board. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Brandywine Community Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the Board.

Each individual shall disclose to the Board any personal interest which he or she may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

Members of Brandywine Community Library Board, committees, and staff shall refrain from obtaining any list of library patrons that results in personal benefit.

## Statement of Associations

This is to certify that I, except as described on the reverse of this sheet, am not now nor at any time during the past year have been:

A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with Brandywine Community Library that has resulted or could result in personal benefit to me.

Any exceptions to the above are stated on the reverse of this sheet with a full description of the transactions, whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with Brandywine Community Library.

Signature: _____ Date: _____

Printed name: _____
Brandywine Community Library position:
_____