

## **WERNERSVILLE PUBLIC LIBRARY COLLECTION DEVELOPMENT POLICY**

It is the responsibility of the Library Director to build a collection of resources that provides current and accurate information of a general nature appropriate to the interests of its patrons. This includes a broad variety of fiction and nonfiction materials for adults, teens and children. Among these are current best sellers, classics, biographies, general reference works, periodicals, large print books, e-books, and a selection of audio/visual materials.

### **Criteria for Materials Acquisition Include:**

- Value to the collection
- Timeliness of the material
- Appeal, relevance and interest to patrons
- Format and physical durability of materials
- Justification of expenditure

### **Tools and Aids Used in Selection of Materials:**

- Booklist
- Library Journal
- Recommendations from Berks County Public Library System
- Recommendations from patrons
- Internet resources where applicable
- Current Best-Sellers List

As a public library, the Wernersville Public Library serves the borough of Wernersville and the Townships of South Heidelberg and Lower Heidelberg and strives to be impartial in its selection of materials, not favoring particular opinions or special interest groups. We endorse the American Library Association's views on intellectual freedom (see attached statement).

### **Gifts and Donations**

See Library Service Policy – Gifts.

### **Weeding**

The collection will be weeded in accordance with the guidelines established by the Berks County Public Library System. Obsolete materials shall be removed from the collection on a regular basis. Infrequently used books are retained only if they make a special contribution to the collection or if they are of local interest. The CREW manual shall be used as the standard guideline.