

Berks County Public Libraries Board Meeting

Meeting Minutes

September 16, 2015September 16, 2015

The regular meeting of the Board of Directors of the Berks County Public Libraries was called to order at 7:05 p.m. on September 16, 2015 at System Headquarters.

Board Members Present:

Kim Stahler, president; Mary Edwards, vice-president; Judy Schwambach, Andrew George

Board Members Absent:

Tina Marie Delong, Charles Jones

System Staff Present:

Denise Stitcha, Administrator

Advisory Committee Members Present:

Amber Bungo, Kutztown

Wanda Druzba,

BooneKevin Kurtz, Robesonia

Lois Geise, Fleetwood

Paul Davis, Muhlenberg

Linda Roebuck, Muhlenberg

Mary Young, Wernersville

Kelli Burgos, Bernville

John Emerick, Spring Twp.

Marie Ballantyne, Brandywine

Gail Parrazzo, Mifflin

Mike Najarian, Bethel –Tulpehocken

MaryEllen Mahan, Village

Chuck Waterbury, Exeter

Jane Sullivan, Staff

Karen Fister, Hamburg

Sol Lausch, Schuylkill Valley

Approval of Minutes:

Minutes of the August 19, 2015 board meeting were approved.

No Correspondence

Treasurer's Report:

Stitcha emphasized the need to move the budget along.

The Continuing Education money will be spent in October.

A new line item will be added to next year's budget (under General Expenses) in order to better track increasing costs to prevent the appearance of "over budget" items.

No bill has been received from Polaris.

In the area of website enhancements, a request will be made from state librarian for carryover.

County Coordination Plan is due in October.

Reading has not yet received \$260,000 from State.
Librarians have been asked to review magazines usage.

Administrator's Report:

Hoopla (platform for streaming video and music) was explained briefly based on a recent presentation.

Audit Assessment Project has been completed. The Ivy Group Report will be presented to County Commissioners on September 24 at 10:00 a.m. No recommendations are being made for adoption. Those persons who are interested may attend meeting or watch on BCTV.

Findings will be used to work on identifying gaps and doing cleanup.

There is an area for better collaboration.

Succession planning is also needed. Serious discussion will ensue on how to move forward.

ILS Migration – Staff is working on it. Patrons are being surveyed about “Holds Que.”

Coming soon will be a request for the kind of information that local libraries want.

Review of highlight of Summer Reading Program statistics followed.

Committee Reports:

Finance Committee:

The following changes for 2016 Funding Distribution were unanimously approved by Board. (Motion by Edwards, second by George):

Allow circulation credit to be divided equally between owning library (1/2) and transacting library (1/2)

Adjust the Variable Allocation to the following percentages:

Local Effort from 35% to 25%

Circulation from 57% to 50%

Computer Use from 8% to 25%

Advocacy Committee:

Advocacy training workshop will be held October 21 at 6:30 p.m.

Unfinished Business: none

New Business:

Information is forthcoming on annual awards. Please encourage libraries to nominate individuals.

Volunteer library is needed to host December 16 meeting.
Director is working to replace three board members.

District Center Update: No report

Member Libraries Forum:

Wernersville has a new 3D Computer.

Village Library encouraged increased communications with Rotary.

Having a “Student of the Month” has increased involvement.

Summer Reading Program successfully included PHL Zoo mobile unit.

Muhlenberg is having a benefit breakfast at Applebee’s on October 10 and a book sale October 13-17.

Announcements:

County Friends group invites everyone to attend author’s presentation with Elizabeth Berg on October 8 at 7:00 p.m.

Trustees Institute- September 26

Second Annual Friends Institute Workshop – October 24

Adjournment

Meeting was adjourned at George at 8:45 p.m.

Next meeting will be on November 18 at 7:00 p.m.

System Headquarters; 1040 Berks Road, Leesport PA 19533.