

**BERKS COUNTY PUBLIC LIBRARIES**  
**Board of Directors Meeting**

**MINUTES**

A regularly scheduled meeting of the Board of Directors of Berks County Public Libraries was held on Wednesday, May 20, 2015, at System Headquarters.

**Board members present:** Kim Stahler, president; Mary Edwards, vice president; Charles Jones, Judy Schwambach.

**Board members absent:** Andrew George, Tina Marie Delong, John Smith

**System Staff present:** Denise Sticha, Administrator, Corinne Brumbach, Outreach Services Coordinator.

**Advisory Committee members present:**

Phyllis Ernst, Bernville	Mike Najarian, Bethel-Tulpehocken
Wanda Druzba, Boone	Kelly Leibold, Brandywine
Chuck Waterbury, Exeter	Karen Fister, Hamburg
Steve Schnell, Kutztown	Gail Porrazzo, Mifflin
Paul Davis, Linda Roebuck, Muhlenberg	Paul Hoh, Reading
Kevin Kurtz, Robesonia	James Dailey, Schuylkill Valley
Sean Wyandt, Sinking Spring	John Emerick, Spring
Mary Young, Wernersville	Tim Kreider, Womelsdorf

**Call to Order**

President Kim Stahler called the meeting to order at 7:02 p.m.

**Approval of Minutes:**

Minutes of the March 18, 2015 board meeting were not approved, as the minutes were not submitted by Board Secretary John Smith due to illness. Ms. Sticha did provide summary notes of the meeting.

**Correspondence**

We received notice from the Law Offices of BuzgonDavis that Berks County Public Libraries was named as a beneficiary of the Estate of Susan L. Bordner. We do not know what the amount of the bequest will be.

**Financial Report:**

The treasurer's report was accepted. There were not unusual expenditures or revenue. This early in the fiscal year, line items are tracking as expected.

**Administrator's Report:**

- As of May 1, 2015 the Systems office is fully staffed
- Corinne Brumbach has been hired as the Outreach Services Coordinator

- Annie Schnore was hired in Bibliographic Services to replace Ruth Doelp, who retired.
- Leslie Gaines was hired for the FT Cataloging/Bibliographic Service Librarian position.
- Paul Heiser and Carl Belcastro were hired as delivery drivers to replace Carl Nutting and Rob Lowry, who both retired.
- The Ivy Group continues to work towards the final report.
- Polaris migration has been occurring and is a major focus.

**Committee Reports:**

- Advocacy – Judy Schwambach reported on progress with this committee.
- Finance – Mary Edwards reported on progress with this committee.

**District Center Update:**

Reading Public Library and District Center Board representative, Paul Hoh distributed a copy of Frank Kasprowicz monthly report as Director of the Reading Public Library and a spreadsheet of RPL-DLC monthly statistics.

**Member Libraries Forum**

It was requested that once we are all comfortable with Polaris that an article in the Reading Eagle be requested to explain the new features available with Polaris to our patrons.

Several libraries provided information regarding information that might be useful to other libraries including the use of AARP funded library assistance, and grocery chain support for libraries.

It was inquired about the ability of Polaris to be used to email patrons, which is a capability of Polaris (patrons will need to provide email addresses).

**Unfinished Business**

There was no unfinished business.

**New Business**

There was no new business

The meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Mary Edwards, Acting Secretary

*Next meeting: Wednesday, August 19 at 7:00 p.m.  
System Headquarters; 1040 Berks Road, Leesport PA 19533*