

FAPL Board of Trustees
Board Meeting Minutes
May 16th, 2023

Meeting called to order 6:42

In attendance were Board President Lee Turner, Library Director Jennifer Schwegley, Alexa Cooney, Marsha Anderson, Kate Schuler, Diane Dreibelbis, Andrea Salsano

Guests - none

Correspondence- Maiden creek sent us a check for \$15,000. Berks County acknowledged the annual review of the Library agreement with the county.

Requested money from Deka for two kits and they donated \$100.

Contempo Coding donated \$500 for the summer reading program.

Amazon Wishlist - a few items have been bought from the list.

Approval of Consent Agenda Items- April Board Meeting Minutes, Library Director's Report for May, and April Financial reports. A motion was made by Diane Dreibelbis, with a second by Kate Schuler. Motion approved.

Old Business

- Bonfire T-shirt Fundraiser - Earned to date: \$160.79, T-shirt design for summer programs is live.

New Business

- Review and approve the following policies: Use of Room 111 and Fixed Asset Capitalization Policy - A motion was made by Kate Schuler, second by Alexa Cooney. Motion approved.
- PALA Conference October 2023 - Becky needs to know by May 31st who is going to attend. Jen will ask the Friends if they could sponsor part of the cost for someone to attend.
- Non-profit mailing rate - will be filled out by Lee and dropped off at the 13th Street Post Office in Reading. This will save us money on the fund drive letters.
- Cleaning Person - need to hire someone for every other week. Jen will offer the extra job to current employees for \$30 for 1 hour.
- Hired Lisa Houp to work in the library for Mondays in the summer and possible Saturdays.

- Passports - other ways to earn income
- Music in the Park June 11th - Uptown Band - Food served at 5pm, Hot dogs, hamburgers, sausage and meatball sandwiches/on a stick, pierogies, baked goods, pork barbecue, Cracker Barrel mac & cheese, drinks: water, sodas, Clover Farms - icy tea/lemonade, baked beans, potato salad, chips & pretzels bags
 - Post menu ahead of time on Facebook
 - Pop-up tent
 - Borrow tables from library

Adjourn - A motion was made by Kate Schuler to adjourn at 8:22 with a second by Andrea Salsano, the motion carried.