

FAPL Board of Trustees
Board Meeting Minutes
March 21, 2023

Call to Order **6:38**

In Attendance - Library Director Jennifer Schwegler, Lee Turner, Dave Crissman, Diane Dreibelbis, Marsha Anderson, Heidi Luckenbill, Business Manager Daniel Hoch, Mackenzie Weaver, Kate Schuler

Guests - None

Correspondence - Received game of chance license

Approval of Consent Agenda Items- February Meeting Minutes, Library Director's Report for March, and February Financial reports with a motion by Marsha Anderson, second by Kate Schuler. Motion carried.

BCPLS Meeting Report - None

Old Business

- Hoedown on 3/24/23 - Set up Thursday 3/23 6:00 pm. Lee will start set-up Friday at 4:00, doors open at 6. Menu - Soft pretzels, pigs in blanket on stick, meatballs, hotdogs, dutch platter, pierogies, BBQ.
- Bonfire T-shirt Fundraiser - website is live, additional designs or items can be added. Working to get other designs and tote bags.
- Possible continuation or cancellation of the library's subscription to the Monday to Saturday edition of the Reading Eagle newspaper (large price increase versus usage by patrons). Officially canceled.
- Parade Float - Alexa will collect some unsold books to be used for the library float after the conclusion of the Friends of Fleetwood Area Public Library's book sale in April. Stacy says the teen group can help - reach out to the summer program could help with float.

New Business

- Review and approve the following policies:

By-laws - Separate Sect. 7 of Secretary description and add a Sect. 8 for Treasurer.,

Personnel Policy (including all current job descriptions) - remove highlights, changed holidays to match

Service Policy - changed homeschool account to 100 items, add video games (3 weeks), remove charge for new library card, Museum of American History museum pass charge different, take away fine fees except museum passes, phone call after 20 days late instead of letter, change administrative fee from \$5 to \$2.50, update to current hours.

Volunteer Policy - Court ordered community service does not need board approval if under 20

hours.

Motion to approve policy changes made by Kate Schuler, second by Marsha Anderson.

Motion carried.

- Update on Shades - Monday, April 3rd shades will be installed.
- Updates on Summer and where we stand on staffing - Carin volunteered - need to set pay rate for being a sub and helping with Thursday evenings in summer and Saturdays. Motion to have Carin fill in as desk substitute at \$13, motion made by Diane Dreibelbis and second by Mackenzie Weaver. Motion carried.
- Reminder - April meeting will be held in elevator room due to Book sale.
- Horse races - Dave has contacts, going to set up another visit to see fire company hall for sound system. Date is Nov. 4th, 2023
- Lee went to Fleetwood Borough Council meeting March 13th, 2023, thrilled by library circulation. Lee intends to go to next Maidencreek Township meeting, will also go on April 10th to Richmond Township.

An Executive Session began at 8:06 pm.

- Director Position - Need to start advertising for new director - director needs to put 20 physical hours in the library. Jen would step back by June. Waiting on specific job description and requirements from Becky.

Adjourn - Kate Schuler made a motion to adjourn at 8:27 pm, Heidi Luckenbill second. Motion carried.