

Robesonia Community Library Board Meeting Minutes

May 12, 2022 (In Person)

President Mindy Cohen called the meeting to order on Thursday, May 12, 2022 at 7:00 pm. Kennon Rice, Laura Yazemboski, Carol Werkheiser, Leah Ruth (Acting Library Director), and Becky Wanamaker (District Consultant) were present. Wendy Beard was absent with prior notice.

A motion to accept the minutes from the April 8, 2022 board meeting was made by Kennon and seconded by Mindy. All voted to accept the minutes.

Mindy nominated Kennon Rice to be the Vice President of the Robesonia Library Board of Trustees. Carol seconded the motion, and all voted aye. Kennon accepted the position and now holds the position of vice president.

All board members expressed gratitude to James at Castaneda's Mexican Restaurant for donating 10% of all proceeds on Wednesday, 5/25 to the library. This donation will continue indefinitely for the 4th Wednesday of each month. Board members are advertising the event: Laura entered the event on BCTV, will enter an ad into The Merchandiser, and will post a flyer at the YMCA (and the Womelsdorf gym, if possible). Carol will ask about posting the flyers inside the fire hall, Little People, and local churches. Mindy will post the flyers at JBT Bank, Redner's, and Boyer's. She will also take smaller copies to Castaneda's to include in the takeout bags. Leah will post the event on FaceBook and the library's website, and will distribute small ads for the event with books checked out at the library. She will ask her neighbor about adding the event to the electronic sign at the fire station on Penn Avenue. Leah will design a yard sign on Canva.com for upcoming Castaneda's Wednesdays. Laura will check whether Wendy knows of a way to send flyers to CW West Elementary School.

After several revisions were made, a digital copy of the fund raiser letter was sent to Leah by Laura during the meeting. Leah has ordered stickers to hold the pamphlet together during mailing. She will order stamps and copy the double-sided pamphlet on the library's copier. Leah did note that if the pamphlet is ready earlier next year, the county print shop (JD's Mennonite Printing) may be able to print it at no cost to the library. The Board wants to be sure to get the pamphlet to patrons in advance of the May 25 Castaneda's day this year. Leah will notify board members when the pamphlets are available to sticker, stamp, and transport to the post office.

Leah described the April 29, 2022 staff development day activities, which included a session on microaggression (bias toward a certain group).

The board learned that the Wyomissing Library's ebooks can be borrowed through the Libby app.

The Robesonia Borough has funds from the American Rescue Plan that may be used to purchase handicap access doors for the library. Leah has requested a quote for the two doors (interior and exterior) to the Borough Hall meeting room as well as the two doors to the library. The front wooden doors will likely be left as is because of the major renovations needed to convert them. The doors will be automatic and will have push buttons on the wall.

Mindy made a motion to accept the librarian's report; the motion was seconded by Carol. All members voted to accept the report.

The April financial reports were not available at the time of the meeting.

The Robesonia Street Fair is assumed to be scheduled for the last weekend in June. Laura will contact JC Hoffa at his store in Robesonia. At the street fair the library will have information (including Castaneda's flyers and a calendar of summer events) and activities for adults and children. Depending on the date and the ability to gather the materials, Kennon will emcee a book stacking event. (Supplies needed: flat base for at least two stacks, very large countdown timer, books, and a leaderboard.) Laura is checking with Mr. Hoffa about the ability to also sell donated baked goods and possibly hot dogs. There is no rain date for the Robesonia Street Fair.

Selling drinks at a car show on Labor Day is a possibility although most board members expressed the feeling that Labor Day weekend is a very busy weekend for them.

The August yard sale in the parking lot behind the library is also a possibility for raising funds or offering an activity to the public.

Carol is checking into the possibility of a new board member.

Detailed discussion of the mini-golf fundraiser was deferred until the next meeting. However, Kennon indicated that building the holes is a possibility in conjunction with the shop class at the high school. The constructed holes may possibly be stored in his barn. The venue and materials (including clubs) will still need to be determined.

Leah has requested 20 hot spots and 6 \$400 iPads through the T-Mobile grant. The iPads may be loaned for Libby (ebook app) as well as educational apps.

A motion to accept the Abuse Policy (revised by board members during a Saturday meeting at the library) was made by Kennon and seconded by Carol. All members voted aye.

No applications have been made for the aide and director positions at the library. Becky will help post on the PA library mail site if Mindy will send her the job descriptions.

The next System meeting is Wednesday, 5/18 at 7:00 both in-person and through a Zoom link. Mindy plans to attend remotely; Laura has a conflicting meeting and will not be able to attend.

President Mindy Cohen asked for final comments or questions, then Kennon made a motion to adjourn the meeting; Laura seconded the motion, and the meeting was adjourned at 8:30 with a unanimous vote.

Upcoming Meeting: Thursday, June 9, 2022 (in person at Borough Hall)

(Respectfully submitted by Laura Yazemboski on 5/16/2022)