

Robeson Community Library Board Meeting Minutes

August 11, 2022 (Zoom)

President Mindy Cohen called the meeting to order on Thursday, August 11, 2022 at 7:14 pm on Zoom. Wendy Beard, Kennon Rice, Leah Ruth (Acting Library Director / Children's Librarian), Carol Werkheiser, and Laura Yazemboski were present online.

A motion to accept the minutes from the July 14, 2022 with a revision to remove the part 1 stipulation was made by Kennon and seconded by Carol. All members voted to accept.

The board appreciates the effort of Mindy Cohen, her husband Jim, Peg Henderson (Friends of the Library), Geneva Burger, Amanda Higgenbotham, and Jack Lafayette as they represented the library at the Robeson Pool concert on Friday, August 5 from 4:30 – 9:00. The 50/50 raffle (\$60) was won by South Heidelberg Police Chief Leon Grim. \$100 was also raised in donations. Additionally, Castaneda's gave Mindy a check for the snow cone machine and monthly 4th Wednesday sales.

Leah reviewed the highlights of the July Librarian's Report. She invited the summer playground group to join in the Furnace Creek Study as well as the Rainbow Fish play by the Yocum Institute, and the group attended both events. The library shared the projector and dry erase board with the playground group when weather conditions brought the children inside.

A response from the Emergency Connectivity Fund is still awaited (hot spots / iPads).

Annette Pearson donated stamp sets to the collection for patron check out. Leah is planning to purchase a variety of items for the lending collection (total: \$500).

The library hours are currently conforming to the requirements of BCPL; the library is open 45 hours per week, with 7 operating hours on the weekend. The daily configuration of these hours has changed slightly to reflect the hiring of a new aide: Ian.

The board is very appreciative of the \$775 donation from Boyers' Denim Dress Down Day.

The board is very appreciative of the donations in memory of Miriam Price, a very active member of the Robeson community. The board extends its condolences to her family and friends.

Charlie Brown (absent tonight with prior notice) has expressed his desire to join the board. In the absence of any objection, Mindy will send him the paperwork.

Keystone grants are open. The grant would pay for half of a proposed rehabilitation project. Handicapped access to the library and borough was discussed.

Comparing statistical data in the librarian's report to the same statistic one year ago rather than one month ago was suggested.

Carol made a motion to accept the Librarian's Report, and the motion was seconded by Kennon. All members voted to accept.

Mindy, Kennon, and Laura comprise a personnel committee to refresh the library director position search.

A response was sent to the Robeson mayor's (Randy Gartner) letter of concern. Carol (borough liaison) reported that the mayor read the letter at the borough meeting and seemed satisfied with the board's response. The board will create a formal policy for complaints / suggestions (actionable requests). A physical box and email account may be needed, as well as a feedback form. Care will be taken to remain compliant with the BCPL mission as well as Diversity and Equity Inclusion.

The borough sent a letter notifying the board that the meeting room will no longer be rented to outside groups (ie. Weight Watchers). In the absence of a cleaning staff, they ask that special attention be taken to clean up after all library

functions. Normal care in the bathroom is also requested. Leah discussed how she helps contribute to keeping the building clean and the library compliant with the scheduling requests. The borough council also requests the thermostat be kept at 79° when the room is not in use.

There are no financial forms this month. Casey only very recently received bank access.

In the absence of any further questions or comments, Mindy adjourned the meeting at 8:05.

Upcoming Meeting: Thursday, September 8, 2022 (Zoom)

(Respectfully submitted by Laura Yazemboski on August 16, 2022)