

# Board of Directors Meeting Notes

Date	January 10, 2024
Participants	Alia Emery, Marissa Loeb, Sharon Wilson, , Melissa Krishock, Chris Thomas, Keith Martin, Stephanie Jacobs, Jay Melvin, Dan Gassert Absent: Guest: Marianne Potts
<b>Agenda Items:</b>	Call to order 7:05 pm
Opening Motions	Jay. motioned to accept minutes from the Dec. 2023 meeting; Steph J. 2nd; The vote passed unanimously.
Trustee Reports:	Chris- Met with Steph S. about transition, attending Friends next meeting
Treasurer's Report	Budget Committee- copy of budget for 2024 distributed  Co-op purchasing still to be included; under budget for 2023; other costs included security cameras  Jay motioned to accept the Dec. 2023 Treasurer's report; 2nd by Chris; The vote passed unanimously.
Director's Report	Programming- movie last Sat. of month; Genealogy talk; Craft night coming up  Fundraising-more coming in than last year for fund drive, including the increase in postage; awaiting info from Reading Royals; Friends shoe drive ongoing; Centre Twp. has not yet sent in their donation for 2023, could cause issue with the funding formula, all other municipalities have sent donations; representatives from Trustees will attend next meeting 1/23 @ 7pm; discussed researching the process to become a passport center in the future; T-shirt sale design set up still in process  County- 1st training for Spark happened 1/10 for staff, mostly virtual, next on Fri. & during Directors' meeting

	<p>Mr. Santilli left money in his will to the library, will be distributed within next 3-8 months</p> <p>Hamburg library is disputing Perry Twp. donation to SVCL, Perry is not under obligation to Hamburg, County is aware of the issue</p> <p>Security cameras to be installed later in January</p> <p>Bank updates ongoing for new positions; Chris motioned to get McKenna a new debit card and to add Chris to banking papers; 2nd by Steph J.; motion passed unanimously</p> <p>Healthcare survey recently out, to help staff with healthcare</p> <p>Friends- shoe donation drive still ongoing; 4/21 golf tournament</p> <p>Calendar of events- 3/2 Dr. Seuss breakfast? Marissa believes that it is doable, Youth Librarian will be involved; 4/12&amp;13 book sale</p> <p>Chris motioned to begin planning Dr. Seuss Breakfast; Jay 2nd; motion passed unanimously</p> <p>Policy- Strategic Plan 2024-2027 draft for County; Mission &amp; Vision statements works in progress.</p> <p>Circulation- still on track with Hoopla, but Spark transition may be an issue</p>
<p>Friends Report</p>	<p>Jan. meeting coming up next Tues. Board would like to help more with Golf Tournament, raffle items</p>
<p>County Library System</p>	<p>Spark transition started, transition ongoing</p>

Policy Review Committee	Nothing to report.
Development Committee	discussed ways to connect more with Friend's fundraisers; what should committee look like going forward
Buildings & Grounds	FFA will volunteer to help
Director Review Committee	Steph S. and Keith met with Marissa the week of Nov. 13 to review her initial evaluation and annual goals. All involved in the meeting signed off on the evaluation and a copy was added to the personnel file.
Other Business	Marianne Potts is interested in joining the Board of Trustees  Possibility of moving next meeting due to Valentine's Day; Chris motioned to move next meeting to 2/7 @ 7pm; Jay 2nd; motion passed unanimously
	Jay motioned to adjourn meeting to executive session at 8:05:, 2nd by Dan; motion passed unanimously  Returned to regular session  Keith motioned to increase Library Director's vacation time by 20 hours of the 40 additional hours available to her , 2nd by Jay; motion passed unanimously  Meeting adjourned at 8:20 pm.
Action Items	<ul style="list-style-type: none"> <li>• Donations for Seuss Breakfast</li> </ul>
Next Board Meeting	Next meeting will be on <b>Wednesday, Feb. 7, 2024</b> at 7:00pm.