

Library Board of Trustees June 28, 2021

Call to order

The regular (virtual) meeting of the Village Library Board of Trustees was called to order at 6:07pm on Monday, June 28, 2021 by Lisa Betz.

Present

Lisa Betz, Maria Long, Lauren Nappi, Knicki Knickerbocker, Stephanie Williams.

Acceptance of last meeting's minutes

The Minutes of May were approved.

- Acceptance of minutes is delayed until we have quorum. We will vote on this during August's meeting.

Correspondence

- We received a letter from the county about notice of agreement termination
 - Updated requirements will be valid January 1, 2022.
 - Office notified that all county member libraries who are a part of the system will have our current agreement terminated, and a new System Membership Agreement activated. Maria will be sharing the link to an article that goes into detail on this matter.

Director's report

- Library Operations
 - Our circulation continues to increase.
 - We had a spike in adult/children's printed materials.
- Maria is training Mary for Inter Library Loan Services.
- For Summer Reading we plan to continue our virtual programs and host outdoor events.
- On June 28, the staff and Maria are comfortable going with a "mask optional mandate". We do have some staff not vaccinated and we will still keep our social distance policy in place and limit crowds inside the library. We plan to provide masks to whom wish to wear them.
- Grab and Go will end July 5.
- Proposal of a family bathroom and a staff bathroom.
 - Staff will be safe, and have their own designated space
 - One bathroom will be designated for "family" and will be individually locked when someone enters the space.
 - The next step would be to come up with a proposal. We can talk to the township, and bring this up at our next meeting.
- People are thrilled about us going fine free.
 - We saw patrons that have not been back in years.
 - We also saw generosity with patrons giving us extra money despite not asking for fines and as well for copies.

- Library CE updates
 - Lauren and Maria attended Joan Garry's seminar on 6/1
 - Maira attended a seminar titled Policy Creation Building the Library We Want to See on 6/10
 - Mary and Maria attended an Inter Library Loan training session on 6/14
 - Staff has completed all of their CE credits for the year.
 - July 9 marks the last day of Maria's studies with Clarion.
 - Stephanie has sent Maria information about state certification and how to obtain my PPID number required for state reports.
- Budget Updates
 - See Judy for any questions.
- Future Updates
 - We will be doing an outreach Storytime with Swartz's Farm on 7/24 Free Program
 - With a limit of 25 rain or shine.
 - We should discuss if we should have a community event at the end of the summer.
 - As part of her field experience Maria will host a program at an intern site. She will be doing a Vinyl Swap on 7/1 from 5-7 at the WPL .

Treasurer's report-

- Everyone received the treasurer's report.
- No questions
- Accepting this will be voted on at our August meeting.

Old business-

- Strategic Planning:
 - Surveys have been coming in
 - We have another month of collecting them before we close collection
 - Staff and Trustees need to fill one out as well
 - We have been receiving wonderful reviews
 - Maria was told in her marketing class that the survey was very thorough and well put together.
 - Lauren will discuss with Anna how to move forward to record these. We can then work to start tracking this data.
- June book sale: recap and strategy for next one
 - Thank you everyone for your work
 - The booksale was a success despite the rain and smaller stock of books due to the pandemic
 - Carol has been working very hard for years to help with the booksale. We are going to need a lot more help from the trustees. Knicki is going to reach out to Carol about how she can help.

- A few people showed interest in starting a Friends group, which might come in handy in supporting the book sale.
- October date for book sale should be selected soon, so we have the date on all of our calendars.
- June 26 BCPL library event on special glasses for color blindness.
 - Maria and Lisa were at the program.
 - The system is going to have the glasses that you can check out
- Children's Garden Grant status
 - Lauren Nappi shared a grant proposal with the board last week.
 - She was able to add the suggested materials. Anna submitted the proposal for us.
 - The question was brought up by the project coordinator of rubber mulch. Which is something that wasn't considered due to the price. Lauren spent some time gathering estimates, and we were able to submit that for review. Unfortunately, there is a huge jump in price between the mulch/stone and the rubber mulch. But the rubber mulch comes with a 12 year warranty. I am hoping that the positives outweigh the negatives because that truly would be a better alternative.
 - Mural Ideas- We love the idea of a mural. It would really liven up that corner. We had discussed working with students, and the possibility of children's book characters making an appearance.

New Business-

- Stephanie Williams is joining us for the meeting
 - Stephanie is required to join one Board Meeting every year for each library.
 - She is going to send us a PDF to the board as a reminder of the information shared
- Discuss Library Core Brand worksheet
 - We are going to work towards rebranding by revisiting our mission statement and core values.
 - Send Lisa ideas on moving forward
 - Knicki suggests the idea of putting the idea out to the public.
 - Draw what the library means to them
 - Share three words about what the library means to them
- Recruiting new members and officers for next year
 - We will have a few slots open, we need to be active in recruiting and personally inviting people so that we have people in place.
 - We need to fill a Chair and Treasurer's slot at the end of this year.
- Move remaining CDs from BB&T to ENB
 - We need to vote on if we should move these CDs. An email will be sent out to discuss this and how we should move forward.
- Return to in-person board meetings in August

The regular (virtual) meeting of the Village Library Board of Trustees was called to close at 7:07pm on Monday, June 28, 2021 by Lisa Betz.

Next Meeting: August 23, 2021

Close

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success. Our goal is to help people live informed, productive lives, and empower them to contribute effectively to their communities.