



BERKS COUNTY PUBLIC LIBRARIES

Board of Directors Meeting

April 17, 2019 7:00PM

System Headquarters

MINUTES

A regularly scheduled meeting of the Board of Directors of Berks County Public Libraries was held on Wednesday, April 17, 2019 at System Headquarters.

Board Members Present: Charles Jones - Chair, Eve Kimball - Vice President, Mary Edwards - Treasurer, Debbie Noel - Secretary, Peter Schuchman, Ginny Hand

Board Members Absent: Chris Daubert

System staff present: Amy Resh, Library System Administrator

Advisory Committee members present:

Phyllis Ernst, Bernville	Marissa Guidara, Reading
Mike Najarian, Bethel-Tulpehocken	Dennis Skayhan, Reading
Lindsey Mason, Boyertown	Ben Robitzer, Sinking Spring
Karen Winegardner, Brandywine	John Nelka, Sinking Spring
Louise DeMatteo, Brandywine	Jennifer Yetter, Spring Twp.;
Denise Darrah, Exeter	West Lawn / Wyomissing Hills
Lois Geist, Fleetwood	Lisa Betz, Village
Mindy Wagaman, Kutztown	Sandee Nevitt, Wernersville
Dr. Joseph Yarworth, Muhlenberg	Tim Kreider, Womesldorf

Call to Order Charles Jones called the meeting to order at 7:01 PM

Pledge to flag

Welcome and Introductions: Advisory Committee members were welcomed along with visitors.

Public Comment: None

Approval of Minutes Eve Kimball made a motion to accept the minutes, with one name correction (Lois Geist), of January 16, 2019. Peter Schuchman seconded. Minutes were approved.

Treasurer's Report: Mary Edwards reported that we are on budget in all aspects. To be more transparent, a budget line was added for indirect costs. Ginny Hand made a motion to accept the treasurer's report. Eve Kimball seconded. The report was unanimously approved.

Correspondence: Amy Resh - none

Administrator's Report:

Amy Resh shared the 2018 Annual Report flyer that will be used to market the exceptional services of the Berks County Libraries. Data for this flyer was pulled from the 2018 state report that each library filed. Amy pointed to one amazing statistic - Berks residents saved over \$30 million in 2018 through their use of public libraries.

Amy also provided a written report to the Committee for January to April, 2019. She highlighted the following:

- Personnel - Two new hires were made: Carl Weston, Library Assistant in Bibliographic Services and Alison Trautmann, Outreach Services Coordinator
- Administrative and Support Services -
 - Amy completed the PA Public Library Collection Report for the System and Administrative unit
 - She met with staff from 5 libraries to review the grant application process for a Keystone Grant. Only Exeter will move forward.
 - She facilitated two more meetings of the Ivy Group Task Force
 - She presented an updated New County Library Member Trustee workshop on March 16, 2019
 - Amy completed a review of the BCPL bylaws in coordination with the county solicitor
 - Amy and staff facilitated the annual Library Awards Celebration at Systems Headquarters
- Amy also shared some exciting partnerships and STEM led opportunities:
 - Census 2020
 - Reading Museum collaboration project
 - Reading area sports team collaborations
 - TEA Box - A STEM initiative highlighting the connection between technology, engineering, arts & crafts
- Bibliographic Services - Camille Romig and staff presented an overview of bibliographic services to the Directors in January; Romig also revised bibliographic services information for the HQ intranet.
- Outreach Services - Alison Trautmann has continued to make progress on the first prison book group; she attends a training on April 17 after which the first meeting will occur.

- Technology - Access to PC Reservation and LPT1 stats stopped working at many locations. Jeff Smilko's troubleshooting discovered an update set tougher restrictions in firewalls; he has reconfigured those affected to address the issue.

Committee Reports

Advocacy: No Report

Finance: No report

Old Business

Following a suggestion made by Board member, Chris Daubert, at our January meeting, Amy Resh collaborated with Debbie Olivieri, Director of Berks County Election Services to have the new Berks County voting machines available in the libraries for the public to view and learn how to use. Debbie is open to libraries 'hosting' Election Services personnel for 2 to 4 hour periods of time for public viewing. A calendar will be put together for all interested libraries after the Primary Elections, which take place on May 21.

Albany Township had presented a resolution to designate Kutztown Community Library as their agent of library services. A decision needed to be made to accept this resolution. Albany will begin to be claimed by Kutztown in 2019.

- Albany had previously been serviced by the Bookmobile
- The state aid level will not change
- There are 17 municipalities, including Albany Township, that are currently undesignated

Peter Schuchman moved that the Board approve Kutztown Community Library as the agent of library services for Albany Township, as resolved by the Albany Township Board of Supervisors. Eve Kimball seconded the motion. The motion carried.

New Business

The updated By-Laws, with changes highlighted, were shared for review. They will be voted on at August meeting.

District Center Update - No report

Announcements

Sandee Nevitt shared that Wernersville Library's Director, Leigh-Anne Yacovelli, and Youth Services Coordinator, Tara Gouldey, submitted two proposals to speak at the upcoming Pennsylvania Library Association's annual conference. The association's program committee reviewed a total of 144 proposals and accepted both of theirs for full one-hour time slots.

- Their first session is titled *STEAM Into Imagination Station*, which will take place on Sunday, October 13, 2019. For this hour, they will describe a program created by Tara to meet Leigh-Anne's goals for STEM programs at the library for children in elementary school.

- The second is titled *Bringing Up A Youth Services Coordinator*, and will take place on October 14, 2019. Leigh-Anne and Tara were both new to their positions at Wernersville Library in 2018, and in this session they will discuss their first year together, and how ‘bringing up’ a circulation staff member to be the children’s librarian benefitted the director, staff, and patrons alike.

Exeter committee member, Denise Darrah, shared that her library received a Bronze Star from PA Forward. She wanted to thank all the libraries for their help and support as Exeter worked toward their goal. They will now begin working toward a Silver Star. Libraries earn stars by incorporating each of five literacies in programs and around the library: basic literacy, information literacy, civic & social literacy, health literacy, and financial literacy.

Mindy Wagaman , Kutztown committee member, wanted to commend Amy Resh for the Trustee Training held in March. Mindy found it to be “extremely informative.”

Mindy also shared an upcoming fund raiser being held for the benefit of the Kutztown Library. On August 3, 2019, the library will sponsor the ‘Library Express’ an event that will provide a fun day on the train for the whole family.

Adjournment

Peter Schuchman moved for adjournment. Mary Edwards seconded. The meeting was adjourned at 7:30PM.

Respectfully submitted,

Debbie Noel
Secretary, BCPL Board

***Next Meeting: August 21, 2019 7:00PM
System Headquarters: 1040 Berks Road, Leesport PA 19533***