

Boone Area Library Board of Trustees Meeting Tuesday, November 20, 2018

Call To Order: The meeting was called to order at 7:00 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Susan Fix, Matthew Lamm, Cheryl Martinozzi, Mary Picariello, Kim Unger, and Director Ryan McCrory.

Minutes: The Minutes of the October 2018 meeting were reviewed. One correction was made. Sue motioned to accept the minutes with the change and Kim seconded. The motion passed.

Report of the Library Director: Ryan presented the Director's Report. Highlights:

- People count and circulation are consistent with this time last month and last year at this time.
- Staff member Beth Fritz has generated a lot of attendance with her childrens' programming ideas.
- Ryan shared fundraising perspectives learned at a recent PLA conference.
- The ancestry program will begin next week.

Report of the Treasurer: Sue presented the Treasurer's report. Highlights:

- Sue will be meeting with the accountant to reconcile any remaining errors. The majority of our numbers are correct.
- Sue explained the restricted funds line item in the report.
- Cheryl will contact Jen for a post-vendor bingo report.

Matt made a motion to accept the Treasurer's report; Cheryl seconded. The motion passed.

Report of the Chair and Trustees: Highlights:

- Cheryl and Ryan reported on the progress of the Christmas raffle and presented ideas for improving it next year. The date for the drawing and a staff holiday luncheon were discussed.
- Matt reported on research he did regarding a use for the remainder of the Rotary donation. Ryan presented additional ideas.

Property: Matt gave an update on property. Highlights:

- Matt has begun communicating with 3 roofing companies in pursuit of fixing the southwest corner of the Bruce Hoffman room.
- Matt has contacted Expert Care to have the annual inspection of the heating units.

Fundraising: Kim reported on fundraising. Highlights:

- Breakfast with Santa was discussed. Board members signed up to bring food and supplies.
- Birdsboro Hometown Christmas and associated items were discussed.

Old Business:

- The status and wrap up of the STEM grant classes were discussed.

New Business:

- The board discussed Cheryl's recent efforts to rally a cleanup of the library's "off" spaces, like closets and other storage areas.

Executive Session: The board entered into an executive sessions at 9:02pm to discuss a staff issue.

Adjournment: At 9:11 pm, Sue made a motion to adjourn the meeting and Mary seconded. The motion passed. The next meeting is December 18, 2018 at 7pm.

Respectfully submitted,
Matthew T. Lamm, Secretary