

Boone Area Library Board of Trustees Meeting
Tuesday, May 21, 2019

Call To Order: The meeting was called to order at 6:58 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Cheryl Martinozzi, Mary Picariello, Kim Unger, Gayle Kramer, Chrissy Mittura, Lisa Kraljevich and Assistant Director Eileen Simms. Trustee Susan Fix joined late.

Public Attending: Jason Wioskowski

Minutes: The Minutes of the April 2019 meeting were reviewed. Gayle motioned to accept the minutes as presented. Lisa seconded. The motion passed.

Report of the Assistant Library Director: Eileen presented the Assistant Director's report. Highlights:

- Circulation of E books has increased significantly from last year. Discussion ensued as related to Hoopla no longer available.
- Computer usage has increased from last year at this time.
- Book store sales are down. A sale is scheduled beginning Saturday 5/26.
- Facebook likes are up.
- Pennhurst Program scheduled for August into September has generated a lot of interest. Marketing the event was discussed.
- Program and Events statistics were presented. Past and future programs were discussed.
- Extra duties for Eileen were discussed in the absence of a Director at this time.

Report of the Treasurer: Cheryl distributed the report received from Sue in her absence. Report not to be approved at this time. Highlights:

- There are currently no figures from the Duck Derby.
- Chrissy Mittura presented an \$80.00 donation from her parents from the balloon animals made at the Duck Derby.
- Annual request received from local fire company. Vote was unanimous to donate \$25.00
- Donation to Reformation Church in regards to their donation for the use of the Bounce House during the Duck Derby was discussed. Vote was unanimous to donate \$50.00.
- The Junior Library Guild and our contract for books was discussed. Lisa explained the working of the Junior Library Guild.

Report of the Chair and Trustees: Highlights:

- Discussed responsibilities of updating library website. Eileen is updating website and Beth Fritz is updating children's activities/information on the website.
- Kim will be sending approved minutes to Eileen to post on the library website.

Report of the Fundraising Committee: Highlights:

- Lisa proposed the idea of a Wine Pull Fundraiser. She explained how a Wine Pull works and offered to contact Ridgewood Winery to discuss their possible participation. Discussion ensued. Vote was unanimous for Lisa to follow up with the Wine Pull Fundraiser idea with a possible date of mid September.
- Monthly 50/50 raffle was discussed. Eileen had reported earlier that \$32.00 was split between the winner and the library for April. Future months will be \$1.00 to enter.
- Writing and mailing of Annual donation letter was discussed. Eileen will write letter with Chrissy's help. Mary will investigate mailing lists and Gayle will look into trifold.

Old Business:

- Discussed under other headings.

New Business:

- Discussed recruitment of new board members. There is one opening for Amity. A potential member who showed interest was discussed.
- Gayle discussed an offer presented to the library to participate in Blessing of the Pets on Friday June 14th at St Marks. Discussed as an effort to increase exposure of the library. Vote was unanimous for participation. Gayle offered to cover the table.
- The Board was informed that the library may advertise on St. Marks electronic board at no cost.
- Partnering with church volunteers had been discussed by Pastor Joe with a Trustee and will be reviewed on a case by case method.

Executive Session: At 8:22pm the Board went into an Executive Session to discuss staffing hours.

Adjournment: At 9:25 pm, Cheryl made a motion to adjourn the meeting and Lisa seconded. The motion passed. The next meeting is June 18, 2019 at 7pm.

Respectfully submitted,
Kimberly J. Unger, Secretary

APPROVED