

Boone Area Library Board of Trustees Meeting

Thursday, March 29, 2018

Call To Order: The meeting was called to order by Board Chair Cheryl Martinozzi at 7:01 pm. Those in attendance were Trustees Susan Fix, Matthew Lamm, Cheryl Martinozzi, Mary Picariello, Kim Unger, and Interim Director Eileen Simms.

Minutes: The minutes of the February 2018 meeting were reviewed. Sue Fix motioned to adopt the minutes as presented. Mary Picariello seconded. The motion passed.

Report of the Treasurer: Sue Fix presented the Treasurer's report. Highlights:

- The floor was opened to questions regarding last month's report. There were none.
- The UGI gas bill will increase. There is an opportunity to change gas companies as well. Discussion followed.
- As planned, the credit line is being paid down slowly but consistently.
- Concern was raised about our snow day policy and how snow days are handled. A committee, chaired by Sue Fix and including Mary Picariello and Eileen Simms, was formed to address this.

Kim Unger motioned to accept the Treasurer's reports for February and March 2018, and Mary Picariello seconded. The motion passed.

Report of the Library Director: Interim Director Eileen Simms presented the Report of the Director. Highlights:

- People count was up, due to the street being reopened.
- Circulation was down for adults and juveniles. The reason was unknown and it's possible that some numbers were incorrect. The Director will look into this.
- The bookstore is doing well. Customers seem to like the sales.
- The Facebook page continues to gain likes.
- The Director shared information about Envisionware, a program which will replace CafeZee for patron computer access.

Report of the Chair and Trustees:

- Kim Unger shared information learned at a recent Trustee training.
- Mary Picariello shared an update on the Duck Derby, to be held 5/12.

Report of the Property Committee: Matt Lamm reported on Property. Highlights:

- There have been some problems arming and disarming the alarm. Matt will look into this.
- As warm weather approaches, Matt will orchestrate changing out the office air conditioner and contact Expert Care to do a checkup on the central air units.
- Matt believes he has found the source of moisture that gets into the corner of the Bruce Hoffman room, and has an idea for a temporary fix until something more permanent can be done.

Report of the Fundraising Committee: Highlights:

- Sue Fix gave results on the Easter Breakfast.
- Cheryl Martinozzi complimented the Director on her creative use of the Facebook page.
- Kim Unger updated the Board on plans for Clean Up Birdsboro day, to be held 4/21. The Board will have hot dogs at Mainbird park and will have a yard sale table.
- Sue Fix discussed Boscov's Friends-Helping-Friends.
- Cheryl Martinozzi proposed a new Meat Lottery fundraiser.

Old Business:

- Noah Unger presented his interpretation of our STEM grant. Discussion followed. Noah will start a coding class for youth in the near future. The board expressed their appreciation of his help.
- Cheryl Martinozzi presented important points and options regarding our insurance policy.
- Cheryl Martinozzi presented the logos that were created at Kutztown University's Design-A-Thon.

Adjournment: At 9:19 pm, Sue Fix made a motion to adjourn the meeting and Mary Picariello seconded. The motion passed. The next meeting is April 17, 2018, at 7pm.

Respectfully submitted,
Matthew T. Lamm, Secretary