

Boone Area Library Board of Trustees Meeting
Tuesday, January 15, 2019

Call To Order: The meeting was called to order at 7:00 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Susan Fix, Cheryl Martinozzi, Mary Picariello, Kim Unger, and Director Ryan McCrory.

Presentation: Braden Freer of Scout Troop 595 presented his proposal for an Eagle Scout project of a Little Free Library to be built in Rustic Park. He asked if the library would be willing to donate books for the Little Free Library. Discussion ensued. Ryan agreed to donate books and the Board supported the idea.

Minutes: The Minutes of the December 2018 meeting were reviewed. Sue motioned to accept the minutes as presented and Mary seconded. The motion passed.

Report of the Library Director: Ryan presented the Director's Report. Highlights:

- Increase in program attendance related to promoting and letting patrons know programs are on-going.
- Eileen has been coming up with new ideas for adult programs. Ryan discussed some of her ideas.
- Importance of documenting programs to increase funding discussed.
- Rental of meeting room.
- Closure of the library during bad weather.

Report of the Treasurer: Sue presented the Treasurer's report. Highlights:

- Sue stated that we made it through the year, 2018, without using our line of credit.
- The library mortgage is paid through the month of May.
- Workman's Compensation Insurance premium has been paid
- Sue explained the Book Escrow (line 204) of the report.
- Kudos were given to Sue for her excellent job as treasurer

Kim made a motion to accept the Treasurer's report; Cheryl seconded. The motion passed.

Report of the Chair and Trustees: Highlights:

- Committee heads for 2019 year were appointed. Mary will head the Property Committee. Kim and Cheryl will head the Fundraising Committee.

Property: Matt gave an update on property. Highlights:

- Estimates on the library roof repair of fixing the southwest corner of the Bruce Hoffman room from 3 roofing companies were reviewed and discussed.
- Ryan discussed how grants can be written for care of the physical property of the library.
- Routine inspection by Expert Care of the heating unit revealed 2 of 4 heat exchange units to be cracked. This was determined to be a more pressing matter and a motion was made to move forward on the heating maintenance with Expert Care doing the repair.
- Sue made a motion to move forward on repairing the heat exchangers and Mary seconded. The motion passed.

Fundraising: Kim reported on fundraising. Highlights:

- Bling for a Buck is popular and brought in \$133.00 for 2018 per Sue's report.
- Amazon Wish List was discussed and the possibility of making a link on the library website and FB page.
- Sue brought up the idea of using our 3-D printer to make keychains and other small items that people can order and we can sell as a fundraiser.

Old Business:

- Quicken program was ordered and is in which will make accounting work easier. New version is 2019. Our previous version was 2011.

New Business:

- Discussed recruitment of new board members. Currently have 1 vacancy for Union and 2 for Birdsboro.
- Welcomed potential board member Gayle Kramer from Union Township.
- Planned a fundraiser of an Indoor Flea Market on Saturday 2/23/2019. Tables to be sold for \$10.00 and refreshments with proceeds going to the library. Advertising discussed. Ryan mention the popularity of Marie Kondo and her book on downsizing and items that Spark Joy.

Adjournment: At 8:45 pm, Sue made a motion to adjourn the meeting and Mary seconded. The motion passed. The next meeting is February 19, 2019 at 7pm.

Respectfully submitted,
Kimberly J. Unger, Secretary

APPROVED