

**Boone Area Library Board of Trustees Meeting
Tuesday, February 19, 2019**

Call To Order: The meeting was called to order at 7:00 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Susan Fix, Cheryl Martinozzi, Mary Picariello, Kim Unger, Gayle Kramer and Director Ryan McCrory.

Minutes: The Minutes of the January 2019 meeting were reviewed. Sue motioned to accept the minutes as presented and Cheryl seconded. The motion passed.

Report of the Library Director: Ryan presented the Director's Report. Highlights:

- Discussed PA Library Association program "PA Forward" and how we are currently Bronze Star and what is involved to move up to next level of Silver.
- Gave information on Lynda.com and is researching grants that would pay for the program.
- Developing a brochure on the library and its programs that can be brought to municipalities.
- Reviewed adult programs that are being held in the next few months.
- IRS tax forms and booklets that were ordered in October should be arriving.

Report of the Treasurer: Sue presented the Treasurer's report. Highlights:

- Sue stated that data was lost in the transfer of the new Quicken program but has been reconciled. New program also puts in new data, new lines that were not in the previous program. New data to be determined.
- Explained lost items column.
- Fines are up related to need to be paid by the end of the year (2018).
- Received \$1,000.00 check from the American Legion
- Explained Amazon credits in buying books.
- \$1,200.00 check to Greg for heat exchanger repair.
- Line of credit has not been touched at this time.

Cheryl made a motion to accept the Treasurer's report with appropriate updates. Mary seconded. The motion passed.

Report of the Chair and Trustees: Highlights:

- Participation at Applefest being held at Sue's church was discussed with additional discussion regarding the Book Store storage.
- Boscov's Berkshire offering \$100-\$150 donation to the library for volunteers for their Easter bunny activities on 4/20.
- Birdsboro Fitness and Splash requesting donation of books for their waiting area. Board agrees to donate.
- Request from Southern Berks Comprehensive Planning on facility inventory will be handled by Ryan.

Property: Matt gave an update on property per Cheryl. Highlights:

- Greg received initial payment for repair of the heat exchangers. Work has not been done yet related to the weather.
- Quote from Hillcrest for roof repair expires 2/28/2019. Decision made to have estimate requested.

Fundraising: Kim reported on fundraising. Highlights:

- Plans for Indoor Yard Sale to be held 2/23/2019 were finalized.

Old Business:

- Board was updated on building repairs and proposals from different companies.

New Business:

- Discussed recruitment of new board members. Welcomed Gayle Kramer as new board member representing Union Township.
- New fundraising ideas discussed. Suggestions included 5K at Duck Race, Raffle tickets, Monthly 50/50, selling refreshments during DVD concerts, Karaoke night. It was decided to start a 50/50 raffle for \$5.00 starting 3/1/2019 and ending 3/30/2019.
- Snow removal and salting to be done by Charlie Magee for \$50.00 and paid for the rest of 2019 by Cheryl in the form of a donation to the library. Suggestion made to place a padlock on the outside gate to store snow removal supplies.
- Proposal by Cheryl to change Inclement Weather Policy. Prior to discussion Article 7.2 of Bylaws reviewed. Previous policy was approved 2/20/2015. Discussion ensued regarding new guidelines. Vote was unanimous to adopt new Inclement Weather Policy.

Adjournment: At 8:53 pm, Sue made a motion to adjourn the meeting and Mary seconded. The motion passed. The next meeting is March 19, 2019 at 7pm.

Respectfully submitted,
Kimberly J. Unger, Secretary

APPROVED