

# APPROVED

## Boone Area Library Board of Trustees Meeting Tuesday, April 20, 2021

**Call To Order:** The meeting was called to order at 7:04 pm by Chair Mary Picariello. Those in attendance were Trustees Mary Picariello, Chrissy Mittura, Stephanie Woomer, Kim Unger, Lisa Kraljevich, Bridget Scogna, Kendra Hettel and Library Director Crescenda Long.

Also attending Stephanie Williams, District Consultant who gave a presentation on: The Membership Agreement, The Governor's Advisory Council to Library Systems, State Standards and Waiver Process and Staff Changes within the Office of Commonwealth Libraries, The Keystone Grant.

**Minutes:** The Minutes of March 2021 meeting were reviewed. Lisa motioned to accept the minutes with corrections as discussed. Kendra seconded. The motion passed.

**Report of the Director:** Crescenda presented the Director's Report. Highlights:

- Doing better statistically in March than in February. Statistics for 2020 abnormal related to COVID.
- Tuesday door count average for March is 66. Busiest day but other days are picking up.
- April is the last month for Zoom Story Time. Will be transitioning to Rustic Park and Amity Community Park.
- Summer Children's Program will last eight weeks. June 8<sup>th</sup> to August 1<sup>st</sup>. Theme is Tales and Tails. Gift baskets donations for raffles are requested.
- There will be outside programs for Children being scheduled once a week.
- Book Clubs are interested in possibly meeting at Main Bird Park.
- Library Night at Maple Springs Pool is June 29<sup>th</sup>, from 5pm to 8pm. \$1.00 entrance fee with library card.
- Mobile Job Lab did a session at the library on April 6<sup>th</sup>.
- Children's Room was painted by the staff on April 18<sup>th</sup>.
- Birding Around Birdsboro event in April. Community Read Event for the year. Chance to win passes to Longwood Gardens.
- District CARES Grant approved.
- Discussed holding a meeting of the COVID Committee. Patrons are requesting places to sit in the library and do their work. Need to discuss quarantining items.
- Grab and Go Packs are very popular.

**Report of the Treasurer:** Steph presented the Treasure's report. Highlights:

- Explained the negative number for library generated funds.
- Kimberton Whole Foods Round Up will show on April report. \$3,800.00 Library packets given out.
- Audit is coming up soon. Questionnaire to be completed. Documents being prepared.
- Discussed timetable of municipalities contributions.

Bridget made a motion to accept the Treasure's Report. Chrissy seconded. The motion passed.

**Report of the Chair and Trustees:** Highlights:

- Reviewed updated Bylaws. Vote to accept Bylaws as presented was unanimous. Updated Bylaws will be sent to Amy at Systems, posted on website and sent to municipalities if requested.
- Board Assessment Tool was collected by Mary and will be used at a training meeting in June.

**Report of the Human Resource Committee:** Highlights:

- No updates at this time.

**Report of the Grant Committee:** Bridget presented Highlights:

- Using Google Docs to keep track of grants.

- Looking into lighting estimate by Maxwell Lighting who will complete form for grant. Met Ed currently has money available.

**Report of the Fundraising Committee:** Lisa presented an update. Highlights:

- Discussed the Birdsboro Street Fair and Duck Derby being held on May 15<sup>th</sup>.
  - Possibility of having a table at Boyers in May and selling tickets.
  - Collected \$1,490 for prizes, DJ and porta potty. First prize of \$500.00.
  - 25 vendors so far.
  - Sponsors include: Pioneer Crossing Landfill, Bachman's Roofing, Building & Remodeling Inc., RAM Siding Company Inc., Mountz Disposal Service, Uncle Jack's Corner and Suzie Q's Breakfast & Lunch Café.
  - Having hand sanitizer stations and wearing masks.
  - Having a children's coloring contest.
  - Story time with Miss. Sarah.
  - Thank you cards are being sent to sponsors.
- Lisa discussed information she learned during a Zoom fundraising meeting. 70% of donations come from individuals. People usually donate for a period of 5 years.
- Aiming for June for Giving Letter. Discussed also having a Capital Campaign Letter. Need for updated mailing list.

**Report of the Policy Committee:** Chrissy presented an update. Highlights:

- No updates at this time.

**Report of the Property Committee:** Highlights:

- Will be scheduling a meeting.

**Reopening/COVID Committee:** Highlights:

- Will be scheduling a meeting.
- Chrissy will be providing hand sanitizer for Duck Derby.

**Old Business:** Highlights:

- No updates at this time.

**New Business:** Highlights:

- No updates at this time.

**Adjournment:** At 8:33pm, Lisa made a motion to adjourn the meeting and Bridget seconded. The motion passed. The next meeting is May 18, 2021 at 7pm.

Respectfully submitted,  
Kimberly J. Unger, Secretary