

**Boone Area Library Board of Trustees Meeting
Tuesday, September 17, 2019**

Call To Order: The meeting was called to order at 7:00 pm by Chair Cheryl Martinozzi. Those in attendance were Trustees Cheryl Martinozzi, Mary Picariello, Kim Unger, Sue Fix, Chrissy Mittura, Lisa Kraljevich, Stephanie Woomeer and Assistant Library Director Beth Fritz.

Also attending previous board member Matt Lamm

Minutes: The Minutes of August 2019 meeting were reviewed. Sue motioned to accept the minutes with corrections as noted. Cheryl seconded. The motion passed.

Report of the Assistant Library Director: Beth presented the Director's report. Highlights:

- People count is up from last year.
- Ebooks circulation is up.
- Discussed how publishers with Ebooks want to limit the copies and how the county may boycott these publishers.
- Increase in adult programs for the month of August.
- Planetarium had the best draw for the juvenile programs.
- Pennhurst exhibit was discussed.
- Bling for a Buck going well. \$150.00 brought in.
- Scheduled fundraiser at Angry Anvil for 2/11/20. From 4pm til close 20% of food purchases will go to library.
- Beth will follow up with the Fork and Ale regarding the 5k run that was held during the Summer with the library designated as a recipient for the fundraiser.
- Birdsboro Hometown Christmas to be held 12/14/2019. Library to hold Breakfast with Santa.
- Beth will research Turkey Hill's request for a candy donation.

Report of the Treasurer: Sue presented the Treasurer's report. Highlights:

- Accountant bill including taxes came to a total of \$6,027.57 So far \$3,000.00 has been paid and \$2,500.00 has been set aside.
- Received a bill from Junior Library Guild. To be contacted as account was cancelled.
- \$8,000.00 to be received from Amity.
- We did receive an increase from Systems of \$2,000.00 for books.
- Discussed how room rental is down.
- At this point \$5,389.00 has been received through our annual giving letter. \$175.00 has been paid for the cost of returned envelopes.

Lisa made a motion to accept the Treasurer's Report. Mary seconded. The motion passed.

Report of the Chair and Trustees: Highlights:

- Sue and Gayle will be at Boscov's October 16th for Friends Helping Friends from 12pm to 3pm.
- Volunteers needed for St. Paul's Apple Fest on Saturday October 5th being held from 8am to 3pm.

Report of the Fundraising Committee: Highlights:

- Lisa discussed progress on the Wine Pull scheduled for 9/21. 49 tickets have been sold to date. Ticket sales to end Friday 9/20 at 4pm. A list of supplies and donations was distributed and discussed.
- Discussed the Monthly Raffle.

Report of the Human Resource Committee: Highlights:

- Rebecca Mays has accepted the Director position and is scheduled to start 10/14/2019.
- There are currently no open positions.
- To work on policies and training of new employees.
- Discussed obtaining clearances.

Report of the Audit Committee: Highlights:

- Chrissy will schedule a meeting in early October.

Old Business: Highlights:

- Discussed Pastor Joe's presentation. Has been on hold as he has just returned from a sabbatical.
- Library business cards are finished.
- Discussed Boy Scout event held on 9/14/2019 at Rustic Park. Sue attended.
- PTC to have a Block Party this weekend. Beth will attend.

New Business: Highlights:

- Discussed forming a Policy Committee. Volunteers included Chrissy, Steph, and Mary.
- Meeting Room Policy was reviewed and discussed.
- Sue is working on a Power Point presentation to show to Amity.

Public Comment:

Matt Lamm gave an update on the property report. No changes in the roof, gutters and outside walls. Outside grounds have been weeded. Thermostat has been set to 72 degrees when the library is open, 80 degrees when closed. Lighting was observed to have pockets of outages, especially by the computers. Plumbing appears to be ok.

Adjournment: At 9:05 pm, Sue made a motion to adjourn the meeting and Mary seconded. The motion passed. The next meeting is October 15, 2019 at 7pm.

Respectfully submitted,
Kimberly J. Unger, Secretary

Approved