MIFFLIN COMMUNITY LIBRARY
BOARD OF DIRECTORS’ MEETING
August 28, 2019

Megan Huesgen, Board President, called the meeting to order at 7:08 PM.
Voting Trustees present: Carey Babczak; Karen Cook; Marilyn Eaken; Brandon Seidel; and Colleen Stamm
Voting Trustees absent: Patricia Shermot
Staff present: Patricia Reichl; Andrea Hunter

Consent Agenda:
Marilyn Eaken moved to approve the consent agenda items and Colleen Stamm seconded the motion. The motion carried to unanimously approve the following items:
- Minutes of the June 26, 2019 Board Meeting
- Library Director’s Report
- Friends of The Mifflin Community Library Report
- Berks County Public Library Systems Report

Treasurer’s Report:
- The balance sheet, fundraising detail report, and profit and loss statements were reviewed. Carey Babczak reported that the library’s cash position is holding steady with the cash position up and income up/expenses down year over year to date. She also shared that the Mifflin Community Library has been approved for an approximate 7.4% increase in The Berks County Public Library’s 2020 funding formula.
- Carey Babczak presented and reviewed the 2018 Tax Return and Audit Report.

New Business:
- Megan Huesgen shared the dates/names for the Board presentations to each municipality to thank them for their financial support and request continued funding:
  - Brecknock Township: will contact the library when a date is determined
  - Cumru Township: October 15th at 7pm Carey Babczak
  - Kenhorst Borough: October 3rd at 7pm Colleen Stamm
  - Mohnton Borough: October 9th at 7pm Karen Cook
  - Shillington Borough: October 10th at 7:30 pm Brandon Seidel/Patricia Shermot
- The Board announces that the Patricia Reichl has resigned from her position as director of the library. The Board thanks Patricia for her service to the library and wishes her the best in her new position.

Committee Reports:
- Personnel Committee: Megan Huesgen reported that after reviewing fifty applications and interviewing five candidates, Alison Dietrich has been selected as the new Programs/Public Relations Coordinator. The search for a new library director is underway.
- Annual Appeal Committee: The annual appeal letter is in the final stage of completion. The letter will be sent to people who possess library cards from the Mifflin Community Library, people who live in the library’s service area, and people who have previously given to the library. Karen Cook made a motion to send the letter to 5,000 people in the greater Mifflin community at a cost of $2977. Brandon Seidel seconded the motion, which passed unanimously.

Ongoing Business:
- Colleen Stamm made a motion to pay $3,489 to BSGI for repairs to the library’s sprinkler system. Carey Babczak seconded the motion, which passed unanimously.
- Board Recruitment: As part of the Board’s effort to find new members, four people from the community attended the meeting.

Megan Huesgen adjourned the meeting at 8:51.

The next meeting will be held on September 25, 2019 at 7 PM in the library.

Respectfully Submitted,

Marilyn Eaken
Secretary