

Library Board of Trustees August 28, 2023

The regular meeting of the Village Library Board of Trustees was called to order at 6 pm on Monday, August 28, 2023 by Ann Bohara.

Present

Ann Bohara, Knicki Knickerbocker, Sheri Kaufman, Cindy Line, Kate Shuhler, Holli Schvom, Pam Mohl and prospective board member Misty Toothman.

A motion was made to accept the minutes. Shari motioned, Holli seconded

Acceptance of the Junes Minutes was made by all.

Correspondence:

Stephanie is now the System Administrator for the Berks Library system.

Treasurer:

We have received the payment from Berks City Aid.

Judy will be paying the Township the \$1 for the lease

The account is currently in the positive.

Knicki motioned to accept the minutes and Kate seconded - all were in favor.

Audit update:

Tracey should have everything needed for the audit. We should expect recommended actions from the audit, including financial concerns.

Library Directors Report:

The SALSA report has been done by Pam

We need an agreement between the township and the library in the near future.

We need to figure out what reports need to be completed by the end of the year. Ann will work with Pam on this.

Governance Committee:

Holli has compared personnel policies from other libraries and picked out the good points. Holli, Sheri and Cindy have worked to come up with a draft policy.

Recruiting Board Members:

We potentially have 2 openings to make 8 total.

Friends of the Library/Fundraising

Ann lead a discussion about ways to get more people to join Friends of the Library. We will be trying to set up a meeting with the Friends and the Board. We are looking for a list of the people who have donated to the Summer Campaign so we can write Thank you cards. We are looking at

possibly doing a BBQ and a Golf Fundraiser and maybe a Teen Event around the holidays. Knicki will be getting dates together for the next Booksale. The Boscovs fundraiser is going on.

Township Supervisors Report:

The Township wants the little tree moved away from the parking lot. We need to have the Township tell us where they would like it. We are now responsible for Trash Removal. Sheri will look into getting Mountz to give us a quote.

Old Business:

None

New Business:

The Insurance needs to be renewed. The new policy will be slightly more.

We need to improve the Communication and Outreach for the Libraries presence online. We will need to update the Berks page. Knicki will reach out to the NHS advisor for volunteer possibilities.

We spent time talking with Misty Toothman who is a prospective Board Member about any of her questions.

The Meeting adjourned at 7:20. Sheri motioned and Kate seconded.

The next meeting will be Monday September 25, 2023 at 6pm.

Respectfully submitted,

Knicki Knickerbocker

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success.