

**Robeson Community Public Library**  
**Board of Trustees Meeting Agenda**  
**AUG. 8, 2019**  
**7:04 pm**

**Call to Order:**

Meeting was called to order by Vice-President, Jaynee Miller, at 7:04 pm. Present were Abby Brunner, Carlos Jenkins, Kevin Kurtz, Patsy Sabold, and Laura Yazemboski.

**Absent:** Lori Brown, Larry Bashore, Tracy Cadwallader, and Abby Wertz

**Approval of Minutes:**

Kevin Kurtz made a motion to approve the minutes and Laura Yazemboski seconded it. The Board was a voice vote of approval.

**Treasurer's report:**

Kevin Kurtz, treasurer, reported that income was up from last year by \$10,000 due to the Bingo fundraiser, \$5,000 from the Jansen Fund, \$2,000 from the Fritztown Fire Company, \$ 5,000 from the Friends of the Library, and \$ 200.00 from the Conrad Weiser Lions Club. The Fund drive has accrued \$6,525.

A new CD was opened at Vist Bank for 14 months at a 2.3% yield. It matures on September 18, 2020. Due to the changing of Board Treasurer at that time , the CD may be cashed by another Board member with documentation of Board minutes stating his/her membership. There was a question from the Board about the bank fees January-July, it was due to a patron's check returned for insufficient funds. The bank cancelled the charge.

**Motion to accept the report:** Motion to accept the report was made by Carlos Jenkins and seconded by Laura Yazemboski. The Board cast a voice vote of approval.

**Correspondence Report:** None

**Librarian's Report:**

Abby Brunner, Library Director, reported June's circulation was 2,990. July's circulation of 3,340 was an increase over May's circulation of 2,657 items.

June's computer usage of 195 sessions decreased from May's of 220 sessions. July's computer sessions totaled 264.

In June 17, 17 programs were held with 408 in attendance as compared to May's 10 programs with 212 attendance. In July 19 programs were held with 364 in attendance.

Abby Brunner attended the Director's meeting June 25, 2019. The topic was on statewide library card programs and the census. She attended a BCLA program on intellectual freedom on June 28, 2019 and a Website Training July 23, 2019. She also Attended a Homelessness Workshop on August 5, 2019, in Allentown, Pa. This was sponsored by Ryan Dowd Chicago Homeless Center. Information attained was helpful in dealing with difficult patrons. A letter received from the Berks County Commissioners asked each library to visit the local municipalities and request a 2% raise in donations.

There will be a Director's meeting on August 27, 2019.

The Friends of the Library will meet on August 27, 2019.

The Summer Reading Quest carnival is August 17, 2019, 11:30 am through 2:30 pm. Board members will assist as needed.

Little Libraries will be placed at Lori's Candy Shop, CW Pool, Trinity Lutheran Church in Wernersville, and Reading Pediatrics office.

**Approval of Minutes:**

A motion to approve minutes was made by Kevin Kurtz and seconded by Larry Bashore. The Board cast a voice vote of approval.

**Committee Reports:**

**Finance:** none

**Personnel:** none

**Public Relations/Programs:** none

**Volunteer/Friends of the Library:** Next meeting is August 27, 2019.

**Borough Council Report:** none

**System Report:** none

**Old Business:**

See Librarian's report

**New Business:**

**Concerns/ Questions:** None

Vice- President, Jaynee Miller, called for a motion to adjourn at 7:45 pm. Kevin Kurtz made a motion to adjourn, it was seconded by Laura Yazemboski. The Board cast a voice vote of approval.

Respectfully submitted,  
Patsy Sabold, Secretary

Future meetings

Sept. 12, 2019, Oct. 10, 2019, November 14, 2019