Brandywine Community Library Board of Trustees Meeting Minutes

April 23, 2026 at 6:30 PM

Attendance

Visitors:
Attendees: **Heather**, **Amy**, **Amity**, **Colleen**, **Kate**, **Louise, Deb**
Absent: Missy, Doug

Call to Order

The meeting was called to order at 6:32pm.

Items for Review

- Previous Month's Minutes
    - Deb moved that the Board approve the minutes from March 26th, 2026. Colleen seconded. Minutes were unanimously approved.
- Review of any email approvals between meetings
    - ACH approved via email

Reports

- Financial Report
    - Kate moved that the Board approve the Financial Report. Louise seconded. Financial report unanimously approved.
- System Meetings - nothing to report
- Librarian's Report
    1. Policies – Emergency Handbook: Deb moved that the Board approve the Emergency Handbook. Kate seconded. Emergency Handbook unanimously approved.
    2. State Report – Kate Moved that the Board approve the updated Annual Report Flyer. Louise Seconded. Annual Report Flyer unanimously approved.
- Fundraising Report
    - Fundraiser schedule:
        - April- Herman's 4/13; Renninger's 4/18; Anthony's Pizza 4/27; R&K Subs; Mystic Candle, Iron Pigs Games
        - May- Buckeye Tavern 5/11; Herman's 5/20; Iron Pigs Games; Spiritwear
        - June- Herman's 6/15; Pickles; R&K Subs

Community Outreach

Township Advocacy Visits – info can be found in the drive

- Longswamp
- District- Amy speaking at meeting Thu 5/21/26

- Topton
- Rockland – Missy will be attending the May Meeting

Community Events

America 250th

- Topton Block party 5/30- need volunteers 2-6pm
- Swampfest 6/13. Library will represent 10am-2pm

Old Business

- Longswamp representation – Still searching
- Kiwanis club update
- Ongoing discussion: decreased library funding impacts

New Business

- T-shirt fundraiser sale begins 5/1

Public Comment/Correspondence

The Board will offer a public comment period limited to residents and taxpayers. Any correspondence received by the Board between this and the previous meeting will be read.

Future Meetings

Next Board Meeting: Thursday, May 28, 2026 at 6:30 PM

Subsequent Board Meetings:

- *June 25*
- *July (no meeting)*
- *August 27*
- *September 24*
- *October 22*
- *November 19*
- *December (no meeting)*

To contact members of the board please email bclibraryboard@gmail.com

Adjournment

The meeting was adjourned at 7:26pm.
Submitted by Amity Grim, Secretary, BCL Board of Trustees