



**MIFFLIN COMMUNITY LIBRARY  
BOARD OF DIRECTORS' MEETING  
April 22, 2020**

Megan Huesgen, Board President, called the meeting to order at 7:06 PM.

Voting Trustees present: Carey Babczak; Karen Cook; Marilyn Eaken; Patricia Shermot; Colleen Stamm; LaTasha Thomas

Voting Trustees absent: Allison Kalbach; Brandon Seidel

Non-voting members present: None

Staff present: Natasha Donaldson

Friends of MCL Liaison present: None

**New Business:**

- The Board convened a virtual meeting in order to discuss the personnel payment contingency plans developed by Natasha Donaldson. In addition, the Board considered current and future funding sources, added expenses in order to comply with CDC guidelines for safe operation of the library, and personal protective equipment costs. The advantages of employees receiving their regular pay versus receiving unemployment compensation were also considered. The welfare of the staff and the Board's obligation to be responsible to the community were central to the dialogue.

Following this discussion:

- Karen Cook made a motion to pay the Mifflin Community Library W2 staff their regularly scheduled rate through the pay period ending on May 16<sup>th</sup> during which time Natasha Donaldson will confirm the status of the Payroll Protection Program loan through Fulton Bank. If the loan is secured, all staff will be maintained. If the loan is not secured, all library staff will be furloughed with the exception of core staff, which includes the library director, the youth services coordinator, and the programs/public-relations coordinator. La Tasha Thomas seconded the motion, which passed unanimously.

**Future Business:**

- Natasha Donaldson will research options and cost for personal protective equipment and develop procedures for operation of the library in conjunction with the CDC guidelines so that the library can safely return to serving the community when appropriate to do so.

Patricia Shermot moved to adjourn the meeting at 8:33 pm. Carey Babczak seconded the motion, which passed unanimously.

The next meeting will be held virtually pending the status of the Payroll Protection Program loan.

Respectfully Submitted,

Marilyn Eaken  
Secretary