

## Exeter Library Association Board Meeting

September 9, 2019

Members in attendance: Warren Lubenow, Todd Dierkensheide, Liz Stavenski-Bell, Jacki York, Heather Saboori, Denise Darrah, Deb Franklin, Brett Diamond, Christy Haller

Others: Mallory Hoffman

I. Meeting Called to Order at 6:30 by Heather Saboori

II. Approval of Minutes

Motion by Denise Darrah, second by Warren Lubenow to accept the minutes. Passed

III. Library Director's Report

Circulation for the summer is up

Met with the PA forward ambassador today

Need to get gold star library status by Dec. 31. Mallory said there are only 2 things to do yet. Will keep it for 3 years.

Partnership with the Jewish Federation, "Literatour Berks" continues. First discussion at our library is October 7.

IV. Friends' Report

Accessory sale was Saturday. Profit of over \$800.

V. Treasurer's Report

Written report

The company that we contracted with for bookkeeping is going out of business October 1. Our bookkeeper is staying on with us, but will only be on site every two weeks. We need to get rates from her.

Reviewed auditors report. Have to approve the audit. Finance committee needs to look at what was suggested in the report and what we need to adjust.

Motion by Todd Dierkensheide to approve the 990, second by Warren Lubenow. Passed

VI. Presentation of the Bills

Motion by Liz Stavenski-Bell, second by Todd Dierkensheideto pay the bills. Passed

VII. County System Update

New Funding Formula. You already received a copy from Mallory

New Buisness:

To be voted on in Nov:

Bylaw Revisions

Envisioning Excellence:

no longer a request to kept directors meeting minutes. Must be on the website. Must keep up to 3 years of them.

Audit must be to BCPL by Sept. 1

Mallory may want to let me know if there is anything she believes is too drastic a change. Evidently things that were suggestions before are now mandates.

Membership Policy

I will attach these to the minutes of this meeting so that you can look over them and get comments to me by the November 20 meeting.

Oley township passed a resolution to designate Oley Valley Community Library as their agent. By doing this, the funding that we get from Berks County will be lowered. Oley is not joining Berks County Library System

There are book boxes available if we want to put one somewhere in the township. Let the Berks County Library office know if we want one.

9.2% increase in library subsidy from the state.

35<sup>th</sup> birthday celebration of library service to Berks County Thursday, July 1, 2021.

Next meeting Nov. 20, 2019

## VIII. Committee Reports

### A. Advocacy

Christy Haller will attend the Exeter Township Board meeting on the September 30<sup>th</sup> with Mallory Hoffman and someone from the finance committee. Dry run will be held with the board as soon as we can set it up with Mallory Hoffman.

Christy Haller is working on setting up having the superintendent at a board meeting.

### B. Fund-Raising

Fall Festival at Daniel Boone Homestead. We will be manning a booth. Mallory Hoffman will keep us up to date on that even.

Approval from Shawn Filby to do a fundraiser with Chic Fil A

Also working with Courtney Brown to get local donations from the businesses or weekly type of fundraisers

Knoebels also has a fundraiser that Mallory Hoffman will explore.

Shutterfly also has promotion that we may be able to use.

Giant bags fundraiser is October.

C. Personnel

No report

D. Property

HVAC was repaired in the children's room

E. Finance

No report. Will meet this month

F. Technology

Looking for internet site and password vault

G. Special Events

No report

H. Search

We need to come up with some names of people who may be willing to serve on committees or as future board member.

IX. Strategic Plan Update

Mallory will work on it and have a proposal ready soon.

X. Unfinished Business

No report

XI. New Business

Nothing

XII. Board Member Comment

Warren Lubenow asked if we have ever worked with Leadership Berks. We could have them do a project for us and perhaps have someone come serve on a committee when they end. We should think about a project that we may want to submit to the committee. They work on projects from Sept. to May.

Heather Saboori congratulated the staff on the great summer.

XIII. Public Comment

XIV. Next Meeting: Monday, October 14, 2019 at 6:30.

XV. Adjournment

Motion by Deb Franklin, Second by Warren Lubenow at 7:33.