

**Robesonia Community Library Board Meeting Minutes**  
**September 28, 2023**  
**Meeting in Robesonia Borough Hall**

The meeting was called to order at 7:03 pm on 9/28/23 by president Mindy Cohen. In attendance at Borough Hall were Geneva Berger, Matt Burton, Bill Kase, Madison Mayhew (Library Director), Don Stripling, and Laura Yazemboski. Charles Brown was absent with prior notice.

**1. Vote on New Board Members**

The board voted unanimously to accept Bill Kase as a Robesonia Community Library Board of Trustees for a three-year term. The Board is very happy to have a new member!

**2. Board Meeting Minutes**

Don made a motion to accept the August 31, 2023 Board meeting minutes. Matt seconded the motion, which was carried unanimously.

**3. Change to Holiday Closures**

After discussion, Matt made a motion to add Juneteenth to the list of holidays during which the library is closed. Geneva seconded the motion, which was approved unanimously.

**3. Library Director's Report**

- The director's new email address is [director@robesonialibrary.org](mailto:director@robesonialibrary.org), and the children's librarian's address is [youthservices@robesonialibrary.org](mailto:youthservices@robesonialibrary.org).
- The library is adding homework help on Wednesdays. Madi, Leah, and aides will provide the help.
- Phone help for seniors, knitting / crochet, and Mah Jong events are available at the library in October. Madi will create yard signs for these classes.
- Geneva offered to regularly hang flyers at key locations in Robesonia.
- After discussion, the date for Trunk or Treat is Thursday, October 26, 2023 at 6:00. The regular library board meeting will follow.
- There will be a pumpkin contest at the library.

**4. Staff Commendation for Quick Response to Potential Health Concern**

President Mindy Cohen formally commended all library staff for their swift and effective response to a health emergency.

**5. Purchase of Office Chairs**

Matt made a motion to purchase office chairs for the staff and patron computer stations. Bill seconded the motion, which was carried unanimously. The Friends of the Library have given \$1,000 toward the purchase.

**6. Request for By-Laws**

Matt requested a copy of the by-laws. Laura will send him a copy.

**7. Library Director's Office Improvement**

The board viewed the director's office and discussed potential upgrades.

**8. Municipal Funding for the Library**

Matt and Mindy attended the Robesonia Borough meeting. The board agreed to continue to support the library for 2024.

Matt attended the North Heidelberg meeting. The board agreed to support the library again in 2024. They requested the number of library patrons from North Heidelberg.

The Robesonia board will give contact information for its members to the library board.

Geneva gave Mr. Randler (Heidelberg board) the per capita information.

9. The board believed everything required for the audit has been turned in as of the date of the board meeting. (Note – There are five outstanding items that need to be turned in to Garmin Shea and Garcia.)

#### 10. Treasurer Position

Don Stripling volunteered to be the treasurer for the Robesonia Community Library board. The board gratefully accepted his offer.

#### 11. Saint Daniel's Event on Saturday, 10/7/2023

The board will have a booth at the St. Daniel's fall event from 8:00 – 2:00 (calendar of events, bookmarks, Boscov's coupons, and Boyer's keychains).

8:00 – 10:00 = Laura

10:00 – 12:00 = Don

12:00 – 2:00 = Mindy

President Mindy Cohen adjourned the meeting after the motion was made by Laura, seconded by Matt, and passed unanimously.

Respectfully submitted by Laura Yazemboski on 10/8/2023

Next board meeting to take place Thursday, 10/26/2023, in Borough Hall at 7:00 pm following Trunk or Treat