

# Boone Area Library Board of Trustees Meeting

Tuesday, August 16, 2016

The meeting was called to order by President Sue Fix at 7:03 PM.

**Trustees in attendance:** Sue Fix, Matt Lamm, Adrienne Salaneck, Julia Olafson, Cheryl Martinozzi, Sandra Kline, Jennifer Harding, Amy Resh (director)

**Trustees Absent:** None

**Minutes:** Motion to accept the July 2016 Minutes was made by Julia Olafson; seconded by Cheryl Martinozzi; motion carried.

**Report of the Library Director:** see attached

## General

### Report of the Treasurer

- Income: Civic and individual donations are way up, fundraising income is way down.
- Expenses: Cost of raising money was \$1400 this was for the bulk mailing. Book spending is up due to summer reading program expenses.
- Refinanced in August 2016. Paperwork for the new mortgage has been signed.
- Motion to accept the report of the treasurer made by Matt Lamm, second by Sandra Kline. Motion carried

### Report of the President & Trustees

- UGI-see below.
- 10/1/16 9-3 The Library will be doing a 50/50 raffle at Applefest.
- Board needs to consider that Townships may respond better to requests for specific line items rather than general requests for more support.
- Amy Resh needs annual review in October. She will bring her self-evaluation to the September meeting.
- Need highlights for township meeting presentations.

### Policy Review

- Personnel policy-review "unpaid leave clause". Amy Resh will send out final wording via email tomorrow for a vote.

### Committee Reports

- Fundraising: Julia Olafson
  - Friendly's August 31, 2016.
  - AC Moore scheduled for August 24, 2016
  - Paint and Sip scheduled for September 22, 2016.
  - Discussion about possible future events with O Shea's and Island Pizza
  - Vendor Bingo (information from Jen Harding) – Library must have a guarantee of 30 people to attend. They supply the vendors and prizes. Date for May or July 2017 were still open. Discussion about a cooperative event with Pottstown Public Library? Board would prefer a date in late May.
  - Discussion about having an indoor yard sale offering space for \$10 + \$5 table if needed. Offer a limited # of tables, tentative date September 24, 2106 from 8-1 pm. Need to check with Women's Group to see if that is weekend craft show.
- Grant opportunity to PLLA for libraries to sponsor and employee to go to the conference. Lisa Kraljevich and Amy Resh will know by end of month if they have been accepted.
- Corporate Grants possibilities
  - Home Depot-carpet?
  - Staples -3D printer.
- Building

**Old Business**

- UGI- Susan Fix reported that we are being billed for heat. We are on budget billing for the year at \$239 month the only thing we use gas for that we know of is hot water. We believe the heat is electric. It is unclear why gas bill is so high and no one has an answer. EG Smith will be coming out Thursday at 1 pm to do an assessment. Also will get Longacre to do an assessment. A. Faretti looked around and could not find anything else that would be using gas. Sue Fix suggests we get 3 assessments to evaluate where the gas is going and the cost of a new system.
- September 10 BCPL Board CME event-Sue Fix, Sandra Kline, and Amy Resh are going.

**New Business**

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**Business for next agenda**

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**Announcements**

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**Adjournment**

At 8:43 PM, Cheryl Martinozzi made a motion to adjourn the meeting; seconded by Julia Olafson; motion carried.

Next meeting scheduled for September 20, 2016 @ 7:00 PM.

Approved