

Boone Area Library Board of Trustees Meeting

Tuesday, July 19, 2016

The meeting was called to order by President Sue Fix at 6:57 pm.

Trustees in attendance: Sue Fix, Matt Lamm, Adrienne Salaneck, Julia Olafson, Cheryl Martinozzi, Amy Resh (director), Jennifer Harding (late)

Trustees Absent: Sandra Kline

Minutes: Motion to accept the June, 2016 Minutes was made by Cheryl Martinozzi; seconded by Julia Olafson; motion carried.

Report of the Library Director: see attached

Report of the Treasurer

- Income: A good portion of the annual donations have been received. Amity Township's June support was received.
- Expenses: \$1400 mailing costs were paid for the annual mailing.
- Motion to accept the report of the treasurer was made by Matt Lamm, seconded by Cheryl Martinozzi. Motion carried.

Report of the President & Trustees

- Patron complaint: States that they returned their books to the shelving cart and therefore they never got scanned back into the system. However, they are nowhere in any of the other library's system. In an attempt to prevent this from happening again, employees tried moving the shelving cart to behind the desk. Patrons are still coming into the restricted area and placing or removing items from the shelving cart. Suggestion: purchase indoor book drop to block access to the area so that patrons cannot get to the shelving cart. We also need to close the book drop so that is inaccessible to patrons, to prevent removal of items that can be checked out before they are checked in.

Policy Review

- *Collection Development Policy, Materials Donation Policy and Request for Reconsideration of Library Materials Form* reviewed and discussed. Motion to approve made by Cheryl Martinozzi, seconded by Julia Olafson. Adopted as presented.

Committee Reports

- Fundraising meeting
 - Amity Days has been cancelled this year by the organizers. Several years of bad weather has resulted in a decline in attendance and vendor interest.
 - Mom's club Daniel Boone East has contacted the library about possibly being recipient of their raffle fundraiser again this year. If chosen to be a recipient the Library would be willing to volunteer at the event again.
 - October 1, 2016 Apple festival at St Paul's Lutheran Church. Sue Fix will pay the fee so we can do a small fundraiser there.
 - August 10, 2016 7:00 pm next fundraising meeting
- Building committee
 - Bike rack will be bolted to the cement to deter its removal.
 - Matt needs Kilowatt information for Christine Gershen to complete energy audit. Julia Olafson will provide copies of bills.
 - Sue Fix will contact UGI about why the gas bill is so high.
 - Need to have several ballasts changed.
 - Need an outdoor camera: people charging phones on outside receptacle, shoving trash in downspout-backed water into office, bike rack has been ripped out several times.
 - Funds to purchase new toilets is in the bank.

- Carrie Kinsberry from Promiseland Murals left samples of her work for the mural in the children's room.

Old Business

- The Vist bank loan offer was reviewed with Board Members who were not present at the last meeting. Member's questions were answered. The current mortgage with NP/BB&T has about 4 years left on the mortgage with a current rate of 4.75%. Treasurer Julia Olafson, made a motion to complete the paperwork to change the current mortgage with NP/BBT to Vist offering an 20 year mortgage with a set annual interest of 4.5% for 5 years changing to variable after that. The Board agrees that the Library will pay off the entire mortgage within 48 months to avoid variable rate change. Cheryl Martinozzi, seconded. Motion passed. Sandra Kline abstained.
- Review list of corporate organizations that we may be able to procure donations or grants from.

New Business

- Library director recommends (based on HVAC repairperson) that AC units be cleaned and serviced at the end of summer for next season.
- Pokemon Go event at the Library. The Library is a Pokestop. There are a lot of stops in Birdsboro. Event will be held August 6, 2106 from 12-4 pm. There will be a "Lure" placed on the library that day. Free drinks and popcorn, teens available to help younger kids learn, for adults too.

Business for next agenda

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Announcements

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Adjournment

At 846, Julia Olafson made a motion to adjourn the meeting; seconded by Cheryl Martinozzi; motion carried.

Next meeting scheduled for August 16, 2016 @ 7:00 PM.

Executive session 8:46 pm-9:05 pm.

APPROVED