

Library Board of Trustees June 27, 2022

An executive meeting of the Village Library Board of Trustees was called to order at 6:05pm on Monday, June 27, 2022, by Anne Bohara.

Present

- Knicki Knickerbocker, Sheri Kaufman, Kate Shuhler, Holli Schrom, Anne Bohara, and Cindy Line.

Discussion on library staff pay raises

- Judy Swartz was present to discuss pay raise options.
- Approval of the pay raises.
 - Knicki motions, seconded by Sherri. Motion passed by unanimous consent.

The executive meeting was officially closed at 6:20PM.

The regular meeting of the Village Library Board of Trustees was called to order at 6:21pm on Monday, June 27, 2022, by Anne Bohara.

Present

- Maria Long, Knicki Knickerbocker, Sheri Kaufman, Kate Shuhler, Holli Schrom, Anne Bohara, and Cindy Line.

Acceptance of the last meeting's minutes

- The minutes of April were approved.
- Motion made by Kate and seconded by Knicki. The motion passed with unanimous consent

Correspondence

- None for this month

Director's report

- Library Operations
 - 92 new members for the year.
 - The library is in the beginning stages of the Audit, Maria anticipates it will end on August 2022. Berks County requires the Audit be complete by September 15, 2022.
- Library CE updates
 - Make sure to always double check with Maria to make sure certificates are being sent, sometimes trustees have them emailed. Maria needs to put them on file to submit at the end of the year.
- Budget
 - We still have not received our Berks County aid. All library bills have been paid.
 - Discuss future fundraising at next Board session August 22, 2022.

- Future Updates
 - Audit will continue through July 2022, expected to be complete August 2022.

Treasurer's report

- Presentation of the Treasurer's report
- Approval of the Treasurer's report.
 - Cindy motions, seconded by Sheri. Motion passed by unanimous consent.

Old Business

- Update – using Google site for board communication
 - We will be making guidelines for sharing files and having a common space.
 - Future learning/ conversation to move forward
- Update on Friends' Committee
 - Rock the Library-Friends' Committee meeting was June 16, 2022.
 - Next meeting will be July 7, 2022 via Zoom to finalize Rock the Library details.
 - Press release will be made per Maria- will ask for donations from local community members or sponsorship from local businesses.
 - Volunteers needed for the event, will need volunteers for the bake sale and throughout the day.
- Update on outside sitting/classroom area
 - This is something we are working on, but there are no new updates since our last meeting.
- How to work on a long-range plan based on existing surveys, interviews and board discussions.
 - We plan to have something finalized by midyear

New Business

- Maria has requested safety features for the building from the township. Kate and Sheri will attend the next Caernarvon Township Meeting on July 12, 2022 to follow up on requests and building maintenance.
- The library's Reading Challenge is running from June 13, 2022-August 13, 2022.
- Ann has started interviews with library staff, board members and stakeholders to gain a better understanding of the library patrons.

Close

Knicki motions to close the meeting. seconded by Sheri. The meeting was officially closed at 7:23PM.

Next Meeting: 6:00pm, August 22, 2022 at the Village Library

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives,

build community, and foster success.