

Exeter Library Association Board Meeting
March 21, 2019

Members present: Brett Diamond, Liz Stavenski, Jacki York, Heather Saboori, Denise Darrah, Todd Dierkensheide and Christy Haller

Others present: Mallory Hoffman

- I. Meeting Called to Order at 6:34 by Heather Saboori
- II. Approval of February 21, 2019 Minutes Motion to approve by Jacki York, second by Liz Stavenski. Approved
- III. Confirmation of New Member – Brett Diamond
- IV. Library Director's Report
Mallory Hoffman told us that the approval for the replacement of the cooling system in the service room is going to be made by the supervisors Monday night. Mallory is working on the Keystone Grant
Nancy is going to New York City with the Jewish Federation to join the Jewish Book Council. They are considering having us as their host site for author talks. Adjusting to the new phones pretty well.
The Lauras will be at Exeter kindergarten carnival, and Mallory and Laura will be at Boscov's June 1 to push the summer reading program.
Mallory started the process for PA Forward. The program tries to get the word out that the library is a place for all kinds of literacy. Mallory has applied for the bronze star. She will work on silver and gold star. Mallory received an email today about the All of Us Journey exhibit, which is coming to the Philadelphia area. She is checking into exactly what needs to be done and, perhaps, partnering with Exeter Township School District.
- V. Friends' Report
The Friends gave Laura Kauffman \$6000 for the summer program. Still collecting books. Book Bonanza starts collecting books on Monday.
- VI. Treasurer's Report
Written report submitted by Jacki York.
- VII. Presentation of the Bills
Motion by Todd Dierkensheide, second by Brett Diamond to pay the bills.
- VIII. County System Update
Next meeting in April
- IX. Committee Reports
 - A. Advocacy
No report

Mid year update with the supervisors was done in the past. Berks County Library suggested four times a year with a presentation of what we have done for the township

B. Fund-Raising

1. Fightin' Phils Ticket booklets
2. Quarter Auction – 4/28/19 at Reiffon School. Help is needed for set-up, during the event and after the event. Donations of items are also requested.
3. Checking into sponsorships for programs
4. Painting with a Twist is signed up
5. Todd is looking into fundraising ideas from other libraries, such as the Holiday Tour which has been successful for Oley Library

C. Personnel

D. Policy

E. Property

Working on the Keystone Grant

Heather Saboori submitted a letter to the selection committee supporting our application

F. Finance

Will discuss a recommendation by the bookkeeper that we can fund payroll through the operating account rather than a separate payroll account

G. Technology

Look into password vault and a password text service account
Also discussing an internet account to share information in house

H. Special Events

Would like to schedule a meeting in April

I. Search

J. First reading of procedures for volunteers

X. Strategic Plan – Continue to meet
Will meet on April 4 from 6:30 to 8

XI. Old Business

None

XII. New Business

Executive session at 7:19 pm to discuss personnel Out of session at 7:21

A. Approve recommendations of the personnel committee

B. Raises for personnel

XIII. The library director will complete a course for nonprofit leadership at RACC at a cost of \$50. The library director will receive a 2% raise retroactive to January and an additional \$500 to be received upon completion of her 2018 goals and the nonprofit leadership course at RACC

Motion by Liz, second by Jacki. Passed

A. Contract for Painting with a Twist

May 23,2019 6:30 PM Cost is \$35

We get all profits minus costs of the materials

XIV. Board Member Comment

Was a problem with the chromebooks connecting to the library. A firewall issue. Was corrected.

Discussion about working with the school district to support reading. Suggestions by Mallory Hoffman and Christy Haller about promoting the summer reading program to Exeter students. Question by Brett Diamond about supplying students with library cards. Mallory Hoffman also suggested that the library could be at other school events to promote the library and library events.. Christy Haller suggested the art shows in April and May, back to school nights and the new student orientations. Christy is looking into gathering a reading list of books for students and possibly updating the high school reading suggestions

XV. Public Comment

XVI. Next Meeting: April 18, 2019 at 6:30.

Strategic planning meeting April 4 at 6:30

XVII. Adjournment Motion by Todd Dierkensheide to adjourn, second by Denise

Darrah, Passed