

FAPL Board of Trustees Minutes
January 18th, 2022

Meeting called to order at 6:35pm. Present were Lee Turner, Heidi Luckenbill, Alexa Cooney, Business Manager Daniel Hoch, Diane Dreibelbis, Lois Geist, Marsha Anderson, Michelle Hughes, Mackenzie Weaver, and Library Director Carin Mileschosky.

No guests were in attendance.

A motion was made by Marsha Anderson with a second by Michelle Huges to approve the November minutes, Treasurer's and Library Director's reports. Motion carried.

BCPLS Meeting Report - The meeting was held 11/17/21 on Zoom. One trustee, Eve Kimbel, had her last meeting as a trustee. In February we will find out who the new trustees are. The BCPLS accepted a borrowing policy and delivery of library materials. There were instructions given on the Polaris system and obtaining data.

Old Business

- December Financial Statements/Budget - Preliminary statements to add in depreciation, does not include the utilities, etc. contributed by the borough. On page 4, the January - December statements are showing a loss. There is a difference in what was budgeted. State and County funding was \$8,000 more than what was budgeted, and this will go to municipal funding. Richmond Township has increased their funding to \$5,000 from \$4,000.
- Donor Wall Update - \$200 or more will get your name on the wall.
- Hoedown Fundraiser is set for March 25th with the music from the band, "Days of Old" from 7pm-10pm, and doors open at 6pm. The Library will be selling food.
- Fightin' Phils Fundraiser will be considered at the February meeting.
- A license for small games of chance - \$25 for one day event was considered for the 2022 school year.

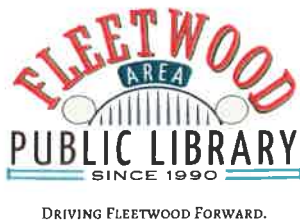
New Business

- Personnel Policy Review was discussed and the board should consider employee benefits.
- Carin Mileschosky presented the By-Laws for review. Lois Geist made a motion to approve them with Heidi Luckenbill as a second. The motion carried.
- Carin Mileschosky presented the 2022 Progress on Long Range Goals. The goals included to continue MAKER space programs and make it more accessible. Where Is Forward conversations helped create partnerships with other organizations. The Library will look to expand satellite programs which include servicing the Fleetwood Area School District and St. Paul's Lutheran weekly, partnering with FASD and local preschools on early literacy initiatives. Currently St. Paul's UCC comes every Thursday, and Stacy Laucks Zooms with Touching the Future every week (approximately 60 children). At FASD there is a Teach Me to Read at Home 6 week long workshop for parents. The Fleetwood Area Public Library is looking to get involved with

providing a kit that people can check out for free (\$45 normally). The Tigers in the Parks program will continue for the Summer of 2022. Outreach Services Corner was completed in 2021. The FAPL has maintained it's Gold Star status.

- Carin Mileschosky presented a revision to the Mission Statement to add “connecting” patrons to other services in the community, and “Providing” engaging space instead of “create” - A motion to approve the revision was made by Alexa Cooney with a second by Heidi Luckenbill. The motion carried.
- Carin Mileschosky presented a Service Policy revision to change the “borrowing” policy that mirrors the Berks County Public Library System approved in November. The FAPL will also remain fine free. Marsha Anderson made a motion to approve the revision and Mackenzie Weaver was the second. The motion carried.
- The FAPL will explore adding the Berks Encore dementia program as well as explore a Caregiving program. Judy Schwenk can be a resource as she did a program at Alvernia University.
- Marisa Guidara of the District Library Youth Services is looking for trustees to participate in a group to foster equity, diversity, and inclusion. The group meets virtually on the second Wednesday each month at 1pm.
- The BCPLS Awards Ceremony will be held virtually on February 1st. Stacey Laucks was nominated and she won Staff Member of the Year for BCPLS. Jean Davis was nominated and won Friend of the Year.
- The board will see if we can have Fleetwood Area Public Library be featured in an article in the Reading Eagle that also outlines what all libraries go through to be funded.

A motion was made to adjourn at 7:40pm by Mackenzie Weaver with a second by Michelle Hughes. The motion carried.



Library Director's Report

Month: January 2022

Circulation

- December circulation: 5,290
- Total circulation for 2021: 64,903! Our highest ever yearly circulation. We continue to see e-books increase each year. They are double what they were prior to COVID. This has not gone away. I'm starting to see a decline in A/V circulation. This is most likely due to the increase in popularity of streaming services. As streaming services become more user friendly and affordable I think we will see less patrons looking for a particular show or movie to borrow that they don't have access to at home.

Programs

- All weekly programs are seeing consistent attendance. 2022 will bring new programs to FAPL:
 - Monthly book club on 2nd Thursday at 6:30pm
 - Monthly stitching club on 3rd Thursday at 6:30pm
 - Weekly MAKER event on Tuesdays at 6:30pm with the first Tuesday each month a special MAKER project. (January was beaded snowflakes, February is make and take Valentines)

Outreach

- Stacy Laucks attended the FAHS Book Club in December.
- The FAPL partnered with the Borough of Fleetwood and Fleetwood Police for their Coffee with a Cop program. We provided crafts for kids as well as helped serve beverages and snacks to attendees.
- FAPL Board of Trustees assisted with the December Breakfast Brothers. Board members helped clean and reset tables. Stacy Laucks provided crafts for any children who would attend. Carin Milesosky and Daniel Hoch were also in attendance to assist that morning.

Long Term Goals/Mission Statement Accomplishments

- Bring library resources out into the community through visits from library staff and satellite library collections. Visits to High School Book Club, Coffee with a Cop, satellite deliveries to FASD, and virtual storytimes with Touching the Future.

BCPL Uniform Requirements/Responsibilities

- The 2021 Uniform Requirements and Responsibilities Checklist and documents were sent to BCPL in December and were received by System Administrator Amy Resh.

Add to the agenda:

- Revise Mission Statement (see attached, changes in yellow)
- Review and comment on Progress or Long Range Goals (see attached, notes in red)
- Service Policy Revision (see attached, changes in yellow)
- By-Laws Review (see attached, no changes recommended but Board should read thoroughly and see if changes need to be made)
- Personnel Policy review (see attached, doesn't need to be voted on in January, but I will discuss and suggest changes to be made in February.)
- Hoedown Fundraiser should go in Old Business
- Donor wall update should go in Old Business

Extra Copy

**Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021**

PRELIMINARY

	Jan - Dec 21	Jan - Dec 20	\$ Change
Ordinary Income/Expense			
Income			
103 State Aid			
grant:	1,00	17,367.00	-17,367.00
103 State Aid - Other	53,431.53	52,879.51	551.02
Total 103 State Aid	53,430.53	70,246.51	-16,815.98
109 Local Govt			
Courty	38,743.61	30,067.26	8,682.35
Towships	37,983.60	87,976.00	-49,992.40
109 Local Govt - Other	1,00	9,067.84	-9,067.84
Total 109 Local Govt	76,733.21	127,111.10	-50,377.89
112 Interest Income	4.14	115.37	-111.23
114 Fund Drives			
Capital Campaign - Individuals	16,203.15	81,427.00	-65,221.85
Capital Campaign - Others	23,783.51	88,851.86	-65,063.35
Total 114 Fund Drives	39,993.66	170,278.86	-130,283.20
116 Donations			
Community	5,063.42	2,017.74	3,047.68
Corporate	37,336	503.80	-133.44
Personal	1,271.00	1,029.57	241.43
116 Donations - Other	4,953.84	2,891.24	2,067.60
Total 116 Donations	11,665.62	6,442.35	5,223.27
119 Fines	1,201.35	1,161.46	33.89
120 Lost/damaged Books	-25.05	50.15	-75.20
121 Library Use Chg			
Copies	617.20	666.00	-48.80
Fax	363.00	247.00	138.00
New Cards	2.00	0.00	2.00
Total 121 Library Use Chg	1,004.20	913.00	91.20
123 Misc: Income			
Donated Services	1,00	235.00	-235.00
123 Misc Income - Other	821.70	393.00	427.70
Total 123 Misc Income	820.70	628.00	192.70
Dividen: Income	1,328.32	2,271.67	-943.35
Fund Raising Activities	4,756.00	310.00	4,443.00
Unrecognized Gain or (Loss)	3,517.08	3,358.58	153.50
Total Income	194,429.76	385,887.05	-188,457.29
Gross Profit	194,429.76	385,887.05	-188,457.29
Expense			
135 Salaries	93,724.47	85,495.89	8,223.58

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	Jan - Dec 21	Jan - Dec 20	\$ Change
138 Benefits			
139 Unemployment tax	737.73	747.19	-9.46
140 Soc Sec Tax	5,813.94	5,300.69	510.25
141 Medicare Tax	1,353.01	1,239.69	119.32
Total 138 Benefits	7,907.68	7,287.57	620.11
150 Collection			
150 Books			
at alt	6,190.55	5,518.85	671.70
ju /	4,752.78	6,502.45	-1,749.67
150 Books - Other	364.11	514.66	-150.55
Total 150 Books	11,307.44	12,535.96	-1,228.52
151 Periodicals			
152 Audio	781.34	1,000.00	-218.66
books on tape	1,145.44	768.41	377.03
152 Audio - Other	0.00	67.50	-67.50
Total 152 Audio	1,145.44	835.91	309.53
152 Videos			
at alt	1,783.50	1,825.83	-42.33
ju /	63.69	161.11	-97.42
museum passes	450.00	0.00	450.00
Total 152 Videos	2,297.19	1,986.94	310.25
164 Lic Format	597.92	497.44	100.48
167 Supplies	23.86	1,573.93	-1,550.07
Kits	13.99	0.00	16.99
Processing	293.00	295.00	0.00
150 Collection - Other	-363.35	27.21	-390.57
Total 160 Collection	16,101.83	16,752.40	-2,650.57
165 Furniture & equipment			
Decor	522.85	0.00	522.85
Equipment	33.89	17,779.71	-17,745.78
Furniture	173.87	154.94	24.98
165 Furniture & equipment - Other	3.00	827.24	-827.25
Total 165 Furniture & equipment	736.81	16,762.01	-18,025.20
166 Supplies			
clearing	263.59	386.47	-119.88
Computer	104.59	29.94	74.61
Office	1,113.05	1,064.34	48.67
Total 166 Supplies	1,484.23	1,480.83	3.40
169c Maintain Of Equip	484.28	468.87	15.41
171 Insurance	4,156.00	3,370.90	785.10
172 Maintain Building	0.00	96.23	-96.23

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	Jan - Dec 21	Jan - Dec 20	\$ Change
174 Postage/Shipping postage	173.40	1,665.73	-1,489.33
shipping -other	63.50	89.80	-26.30
Total 174 Postage/Shipping	239.90	1,755.53	-1,515.63
175 Printing	183.00	3,528.00	-3,345.00
176 Telephone	932.16	974.73	-42.57
178 Program Expense	2,869.71	976.61	1,893.10
179 Contracted Services	30.63	28.38	2.25
180 Trg Travel/Conf Travel	113.68	247.10	-133.42
180 Trg/Travel/Conf - Other	223.00	353.24	-128.24
Total 180 Trg/Travel/Conf	338.68	600.34	-261.66
181 Dues and Subscriptions	377.89	384.04	-5.15
182 Professional Fees			
Accounting	7,497.96	3,836.00	3,661.96
Cleaning Services	333.90	421.20	-87.30
Legal Fees	397.98	524.03	-126.10
Payroll Service	1,551.61	1,502.93	51.63
Total 182 Professional Fees	9,784.45	6,284.28	3,501.19
183 bank charges	151.00	520.00	-369.00
186 Other Expense office expense	281.30	0.00	281.30
Total 186 Other Expense	281.30	0.00	281.30
187 Depreciation	0.00	15,939.44	-19,939.44
188 Contributed utilities	3.00	3,647.00	-3,647.00
Total 188 Contributed	3.00	3,647.00	-3,647.00
188.1 Rmt Expense	28,800.00	28,800.00	3,647.00
195 Cost of Raising Money Mail Campaign	3,877.64	4,379.22	-501.58
195 Cost of Raising Money - Other	2,491.10	217.82	2,273.28
Total 195 Cost of Raising Money	6,368.74	4,597.04	1,771.70
Interest Expense	3,200.00	2,247.56	952.44
Reconciliation Discrepancies	-12.00	0.00	-12.00
Total Expense	178,140.76	206,997.63	-31,853.87
Net Ordinary Income	16,289.00	172,889.42	-156,603.42

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Cash Basis

**Fleetwood Area Public Library
 Profit & Loss Prev Year Comparison
 January through December 2021**

PRELIMINARY

	Jan - Dec 21	Jan - Dec 20	\$ Change
Other Income/Expense			
Other Income			
111 Other Grants	0.00	21,000.00	-21,000.00
Total Other Income	0.00	21,000.00	-21,000.00
Other Expense			
190 Gain or Loss On Asset Dispo	0.00	32,242.95	-32,242.95
Total Other Expense	0.00	32,242.95	-32,242.95
Net Other Income	0.00	-11,242.95	11,242.95
Net Income	<u>16,289.00</u>	<u>161,646.47</u>	<u>-145,357.47</u>
Y-T-D Capital Company Income	39,993.66		
Y-T-D Capital Company Expense	-7,919.47		
Y-T-D Income (Loss) w/o Capital Company	<u><15,785.19></u>		

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	% Change
Ordinary Income/Expense	
Income	
103 State Aid	-100.0%
gran:	1.0%
103 State Aid - Other	
Total 103 State Aid	-23.9%
109 Local Govt	
Courty	28.9%
Towships	-56.8%
109 Local Govt - Other	-100.0%
Total 109 Local Govt	-39.6%
112 Interest Income	-96.4%
114 Fund Drives	
Capital Campaign - Individuals	-80.1%
Capital Campaign - Others	-73.2%
Total 114 Fund Drives	-76.5%
116 Donations	
Community	151.0%
corporate	-26.5%
personal	23.5%
116 Donations - Other	71.5%
Total 116 Donations	81.1%
119 Fines	3.4%
120 Lost/damaged Books	-150.0%
121 Library Use Chg	
Coplas	-7.3%
Fax	55.9%
New Cards	100.0%
Total 121 Library Use Chg	10.0%
123 Misc Income	
Donated Services	-100.0%
123 Misc Income - Other	108.8%
Total 123 Misc Income	30.7%
Dividen: Income	-41.5%
Fund Raising Activities	1,434.2%
Unrecognized Gain or (Loss)	4.7%
Total Income	-49.2%
Gross Profit	-49.2%
Expense	
135 Salaries	9.6%

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	% Change
138 Benefits	
139 Unemployment tax	-1.3%
140 Soc Sec Tax	9.6%
141 Medicare Tax	9.6%
Total 138 Benefits	8.5%
150 Collection	
150 Books	12.2%
ac ult	-26.3%
ju /	-29.3%
150 Books - Other	
Total 150 Books	-9.8%
151 Periodicals	
152 Audio	
books on tape	49.1%
152 Audio - Other	-100.0%
Total 152 Audio	37.0%
152 Videos	
ac ult	-2.3%
ju /	-60.5%
museum passes	100.0%
Total 152 Videos	15.6%
154 Elec Format	20.2%
157 Supplies	-98.5%
Kits	100.0%
Processing	0.0%
160 Collection - Other	-1,434.9%
Total 160 Collection	-14.1%
165 Furniture & equipment	
Decor	100.0%
Equipment	-99.8%
Furniture	16.1%
165 Furniture & equipment - Other	-100.0%
Total 165 Furniture & equipment	-96.1%
166 Supplies	
cleaning	-31.0%
Computer	248.9%
Office	4.6%
Total 166 Supplies	0.2%
169c Maintain Of Equip	3.3%
171 Insurance	23.3%
172 Maintain Building	-100.0%

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	% Change
174 Postage/Shipping postage	-89.4%;
Shipping -other	-29.3%;
Total 174 Postage/Shipping	-86.3%
176 Printing	-94.8%
176 Telephone	-4.4%
178 Program Expense	193.8%
179 Contracted Services	7.9%
180 Trg Travel/Conf Travel	-54.0%;
180 Trg/Travel/Conf - Other	-36.3%;
Total 180 Trg/Travel/Conf	-43.6%
181 Dues and Subscriptions	-1.6%
182 Professional Fees	
Accounting	95.5%;
Cleaning Services	-20.7%;
Legal Fees	-24.1%;
Payroll Service	3.4%;
Total 182 Professional Fees	55.7%
183 bank charges	-71.0%
186 Other Expense office expense	100.0%;
Total 186 Other Expense	100.0%
187 Depreciation	-100.0%
188 Contributed utilities	-100.0%;
Total 188 Contributed	-100.0%
188.1 Runt Expense	-11.5%;
195 Cost of Raising Money Mail Campaign	1,043.7%;
195 Cost of Raising Money - Other	38.5%
Total 195 Cost of Raising Money	42.4%
Interest Expense	-100.0%
Reconciliation Discrepancies	-15.2%
Total Expense	-90.6%
Net Ordinary Income	-90.6%

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Cash Basis

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
January through December 2021

PRELIMINARY

	% Change
Other Income/Expense	
Other Income	-100.0%
111 Other Grants	-100.0%
Total Other Income	-100.0%
Other Expense	-100.0%
190 Gain or Loss On Asset Dispo	-100.0%
Total Other Expense	100.0%
Net Other Income	100.0%
Net Income	-89.9%

Fleetwood Area Public Library
Profit & Loss Prev Year Comparison
December 2021

PRELIMINARY

	Dec 21	Dec 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
103 State Aid	53,430.53	52,879.51	551.02	1.0%
109 Local Govt				
County	-40,933.53	-42,693.28	1,762.75	4.1%
Townships	3.00	72,568.50	-72,568.50	-100.3%
109 Local Govt - Other	3.00	9,067.84	-9,067.84	-100.3%
Total 109 Local Govt	40,930.53	38,944.06	-79,873.59	-205.1%
112 Interest Income	0.12	(1.99)	-0.87	-87.9%
114 Fund Drives				
Capital Campaign - Individuals	6,843.00	3,395.00	3,445.00	101.5%
Capital Campaign - Others	653.00	-64,099.50	64,659.50	101.3%
Total 114 Fund Drives	7,490.00	-60,614.50	68,104.50	112.4%
116 Donations				
Community	373.92	247.00	129.92	52.3%
personal	132.00	0.00	132.00	100.3%
116 Donations - Other	73.00	205.00	-130.00	-63.4%
Total 116 Donations	583.92	452.00	131.92	29.2%
119 Fines	37.15	7.42	-34.27	-48.0%
120 Lost/damaged Books	52.00	(1.00)	52.00	100.0%
121 Library Use Chg				
Copies	33.65	102.10	-65.45	-64.1%
Fax	43.00	34.00	6.00	17.7%
Total 121 Library Use Chg	76.65	136.10	-59.45	-43.7%
123 Misc Income				
Donated Services	3.00	235.00	-235.00	-100.3%
123 Misc Income - Other	12.00	-413.54	425.54	102.3%
Total 123 Misc Income	12.00	-178.54	190.54	106.7%
Divident Income				
Fund Raising Activities	1,076.75	2,057.28	-980.53	-47.7%
Unrecognized Gain or (Loss)	0.00	284.00	-285.00	-100.0%
	66.69	-744.31	810.00	109.0%
Total Income	21,895.28	33,284.01	-11,393.73	-34.2%
Gross Profit	21,895.28	33,284.01	-11,393.73	-34.2%
Expense				
135 Salaries	7,225.86	6,684.90	540.96	8.1%
139 Benefits				
139 Unemployr ent tax	134.63	144.34	-9.71	-6.7%
140 Soc Sec Tax	1,581.07	1,451.29	132.78	9.2%
141 Medicare Tax	373.46	339.43	31.03	9.1%
Total 138 Benefits	2,089.16	1,934.06	154.10	8.0%

Fleetswood Area Public Library
Profit & Loss Prev Year Comparison
December 2021

PRELIMINARY

	Dec 21	Dec 20	\$ Change	% Change
150 Collection				
150 Books				
adult	255.69	-89.41	345.10	386.0%
juv	27.74	-774.83	802.57	103.6%
150 Books - Other	1.44	7.42	-5.98	-80.6%
Total 150 Books	284.87	-856.82	1,141.69	133.3%
151 Periodicals	0.00	228.68	-228.68	-100.3%
152 Audio books on tape:				
Total 152 Audio	0.00	-39.99	39.99	100.0%
152 Videos	0.00	-39.99	39.99	100.3%
adult	108.70	-17.50	126.20	721.1%
Total 152 Videos	103.70	-17.50	126.20	721.1%
150 Collection - Other	-481.51	0.00	-481.51	-100.3%
Total 150 Collection	-67.94	-681.63	617.69	90.1%
165 Furniture & equipment				
Equipment	0.00	1,969.75	-1,969.75	-100.3%
Furniture	173.97	0.00	173.97	100.3%
Total 165 Furniture & equipment	173.97	1,969.75	-1,795.78	-90.9%
166 Supplies				
cleaning	0.00	87.25	-87.25	-100.3%
Office	0.00	55.71	-55.71	-100.3%
Total 166 Supplies	0.00	142.96	-142.96	-100.0%
171 Insurance	264.00	-415.10	683.10	163.0%
175 Printing	183.00	0.00	183.00	100.0%
176 Telephone	71.15	0.00	71.15	100.0%
178 Program Expenses	72.95	13.36	54.59	287.3%
178 Contracted Services	2.98	0.40	1.56	111.4%
180 Trg/Travel/Corr' Travel	97.44	0.00	97.44	100.3%
Total 180 Trg/Travel/Cont	97.44	0.00	97.44	100.0%
182 Professional Fees				
Accounting	0.00	235.00	-235.00	-100.3%
Legal Fees	63.48	215.89	-152.41	-70.3%
Payroll Service	71.20	60.88	10.32	17.3%
Total 182 Professional Fees	134.68	511.77	-377.09	-73.7%
187 Depreciation	0.00	19,939.44	-19,939.44	-100.0%

Fleetwood Area Public Library
Profit & Loss Year Comparison
December 2021

PRELIMINARY

	Dec 21	Dec 20	\$ Change	% Change
188 Contributed utilities	0.00	3,647.00	-3,647.00	-100.0%
Total 188 Contributed	0.00	3,647.00	-3,647.00	-100.0%
188.1 Rent Expense	800.00	24,400.00	-23,600.00	-96.7%
195 Cost of Raising Money				
Mail Campaign	2,650.00	0.00	2,650.00	100.0%
Total 195 Cost of Raising Money	2,650.00	0.00	2,650.00	100.0%
Interest Expense	233.34	289.89	-56.55	-19.5%
Reconciliation Discrepancies	-1.00	35.56	-36.56	-102.8%
Total Expense	13,935.57	58,471.36	-44,535.79	-76.2%
Net Ordinary Income	7,959.71	-25,182.35	33,142.06	131.6%
Other Income/Expense				
Other Income				
111 Other Grants	0.00	21,000.00	-21,000.00	-100.0%
Total Other Income	0.00	21,000.00	-21,000.00	-100.0%
Other Expense				
190 Gain or Loss On Asset Dispo	0.00	32,242.95	-32,242.95	-100.0%
Total Other Expense	0.00	32,242.95	-32,242.95	-100.0%
Net Other Income	0.00	-11,242.95	11,242.95	100.0%
Net Income	7,969.71	-36,425.30	44,385.01	121.9%

December Capital Campaign Income 7,490.00

December Capital Campaign Expense -2,886.72

December Income/Loss w/o Capital Campaign 3,356.43

-4,603.28

Fleetwood Area Public Library
Balance Sheet Prev Year Comparison
As of December 31, 2021

PRELIMINARY

	Dec 31, 21	Dec 31, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings	6,497.29	14,799.17	-8,301.88	-56.1%
Checking -FI	412.46	951.98	-539.52	-56.7%
County Co-Op	8,860.01	8,859.14	0.87	0.0%
Investment Account - Money Mar	15,769.76	24,610.29	-8,840.53	-35.9%
Total Checking/Savings	38,600.34	33,755.81	4,844.53	14.4%
Other Current Assets				
Investment Account	38,600.34	33,755.81	4,844.53	14.4%
Total Other Current Assets	38,600.34	33,755.81	4,844.53	14.4%
Total Current Assets	54,370.10	58,366.10	-3,996.00	-6.9%
Fixed Assets				
101.6 Construction Work in Prog	285.00	0.00	285.00	100.0%
Accum Depr - Furn & Equip	-3,856.89	-3,856.89	0.00	0.0%
Accum Depr - Leashold Impr	-18,749.37	-18,749.37	0.00	0.0%
Furniture & Equipment	4,254.84	4,254.84	0.00	0.0%
Leashold Improvements	668,578.44	668,578.44	0.00	0.0%
Total Fixed Assets	650,512.02	650,227.02	285.00	0.0%
TOTAL ASSETS	704,882.12	708,593.12	-3,711.00	-0.5%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities	70,000.00	90,000.00	-20,000.00	-22.2%
Fleetwood Bank Line Of Credit	70,000.00	90,000.00	-20,000.00	-22.2%
Total Other Current Liabilities	70,000.00	90,000.00	-20,000.00	-22.2%
Total Current Liabilities	70,000.00	90,000.00	-20,000.00	-22.2%
Equity				
Retained Earnings	618,593.12	456,946.65	161,646.47	35.4%
Net Income	16,289.00	161,646.47	-145,357.47	-89.9%
Total Equity	634,882.12	618,593.12	16,289.00	2.6%
TOTAL LIABILITIES & EQUITY	704,882.12	708,593.12	-3,711.00	-0.5%

* Balance in Checking Account attributable to Capital Campaign \$ 210,65.15

VANGUARD - VALUES AS OF December 31, 2021

FEDERAL MONEY MARKET ACCOUNT - VMFXX \$ 1.00/share
LIFE STRATEGY GROWTH FUND - VASGX \$ 44.43/share

VMFXX

8860.01 shares @ \$ 1.00/share = \$ 8,860.01

VASGX

868.790 shares @ \$ 44.43/share = \$ 38,600.34

VALUE AS OF END OF CURRENT MONTH \$ 47,460.35

VALUE AS OF END OF PRIOR MONTH \$ 46,316.91

CHANGE IN VALUE SINCE END OF PRIOR MONTH \$ 1,143.44

VALUE AS OF END OF CURRENT MONTH \$ 47,460.35

VALUE AS OF JANUARY 1, 2021 \$ 42,614.95

CHANGE IN VALUE SINCE JANUARY 1, 2020 \$ 4,845.40

VALUE AS OF END OF CURRENT MONTH \$ 47,460.35

VALUE AS OF INCEPTION DATE - SEPTEMBER 4, 2014 \$ 249,624.60

CHANGE IN VALUE SINCE SEPTEMBER 4, 2014 \$ <202,164.25>

01/01/2021 to 12/31/2021

Fleetwood Area Public Library
2021 Operating Budget (Full Funding)

Operating Expenditures			Budget Yr. To Date 100 %	Spent Yr. To Date 01/01/21 to 12/31/21	- Over/ + Under Budget
135	Salary and Wages	\$ 84,750.00	84,750.00	93,724.47	-8974.47
138	Benefit Expenditures				
139	Unemployment Tax	\$ 770.00	770.00	737.73	+ 32.27
140	Social Security Tax	\$ 5,250.00	5,250.00	5,810.94	- 560.94
141	Medicare Tax	\$ 1,230.00	1,230.00	1,359.01	- 129.01
	Other				
	Total	\$ 7,250.00	7,250.00	7,907.68	- 657.68
	Collection Expenditures				
150	Books	\$ 17,376.00	17,376.00	11,307.44	
151	Periodicals			781.34	
152	Audio			1,145.44	
152	Video			2,297.19	
154	Electronic Format			597.92	
	Other Collection (Kits, etc.)			-346.36	
157	Collection Supplies and Maintenance			318.86	
	Total	\$ 17,376.00	17,376.00	16,101.83	+1,274.17
	Other Operating Expenditures				
165	Furniture and Equipment	\$ -	-0-	736.81	- 736.81
166	Office Supplies: <i>Cleaning Supplies, Computer Supplies</i>	\$ 1,000.00	1,000.00	1,753.53	- 753.53
169c	Maintenance of Equipment (S.O.S Fees)	\$ 650.00	650.00	484.28	+ 165.72
171	Insurance	\$ 3,800.00	3,600.00	4,156.00	- 556.00
174	Postage + Shipping <i>(Domestic)</i>	\$ 100.00	100.00	239.90	- 139.90
175	Printing	\$ -	-0-	334.06	- 334.06
176	Telephone	\$ 900.00	900.00	932.16	- 32.16
178	Program: <i>LEAP</i>	\$ 1,200.00	1,200.00	2,969.71	-1,669.71
179	Contracted Services <i>(Square Fees)</i>	\$ 40.00	40.00	30.63	+ 9.37
180	Training, Travel, and Conferences	\$ 700.00	700.00	338.68	+ 361.32
181	Dues and Memberships	\$ 125.00	125.00	377.89	- 252.89
182	Cleaning Services	\$ 1,200.00	1,200.00	333.90	+ 866.10
182	Payroll Services	\$ 1,400.00	1,400.00	1,554.61	- 154.61
182	Consulting Services	\$ -	-0-		
182	Legal Services	\$ 80.00	80.00	397.98	-317.98
182	Accounting Services <i>(Audit or Review)</i>	\$ 5,500.00	5,500.00	7,497.96	-1,997.96
188.1	Rent	\$ 28,800.00	28,800.00	28,800.00	-0-
195	Cost of Raising Money <i>(Mail Campaign)</i>	\$ 4,300.00	4,300.00	6,368.74	-2,068.74
	Interest Paid on Loans and Mortgages	\$ 3,000.00	3,000.00	3,200.00	- 200.00
	Total	\$ 52,795.00	52,795.00	60,406.78	-7,611.78
TOTAL EXPENSE		\$ 162,171.00	162,171.00	178,140.76	-15,969.76

Net Income

\$

-0- 16,289.00

0110112021 10 11/21/2021

Fleetwood Area Public Library
2021 Operating Budget (Full Funding)

Income		Budget Year-To- Date 100%	Income Year-To- Date 01/01/21 to 12/31/21	+Over/ -Under Budget
	Federal Income			
	Total	\$ -		
103	State Income (State and County Distribution)			
	State Aid	\$ 86,363.00	86,363.00	92,180.14 +5817.14
109	Local Government Income			
	Fleetwood Borough	\$ 20,000.00	20,000.00	22,576.10 +2,576.10
	Maidencreek Township	\$ 11,408.00	11,408.00	11,407.50 -.50
	Richmond Township	\$ 4,000.00	4,000.00	4,000.00 -0-
	Total	\$ 35,408.00	35,408.00	37,983.60 +2,575.60
	Income From Other Local Source			
112	Dividend and Interest	\$ 400.00	400.00	1,332.46 +932.46
114	Fund Drive - <i>Capital Campaign</i>	\$ 12,500.00	12,500.00	39,993.66 +27,493.66
116	Monetary Gifts and Donations	\$ 11,000.00	11,000.00	11,665.62 +665.62
119	Fines	\$ 2,100.00	2,100.00	1,201.35 -898.65
120	Lost Book Charges	\$ 200.00	200.00	-250.55 -225.05
121	Library Use Charges (Copy/Fax/New Cards)	\$ 1,200.00	1,200.00	1,004.20 -195.80
123	Board Fundraisers	\$ 13,000.00	13,000.00	9,093.78 -3,906.22
	Total	\$ 40,400.00	40,400.00	64,266.02 +23,866.02
TOTAL INCOME		\$ 162,171.00	162,171.00	194,429.76 +32,258.76