

Muhlenberg Community Library Board of Trustees

Meeting Minutes October 8, 2018

Call to Order: The meeting was called to order at 6:30 p.m. by President Judy Schwambach.

New Member: Judy made a motion to accept Cathy Meck as a board member; Karen seconded it. The motion carried unanimously.

Attendance: Diane Benson, Judy Schwambach, Lori Madara, Karen Schreiber, Joan Crater, Terry Heckman, Cathy Meck.

Absent: Kathy Felker, Joseph Yarworth.

Also Attending: Melissa Adams, Library Director.

Consent Agenda: Terry made a motion to approve the September reports; seconded by Judy. The motion was approved unanimously.

Treasurer's Report: The September reports were filed for Audit.

Correspondence: We received a thank you letter from Brenda Leiby, Director of the Muhlenberg Churches Food Pantry thanking Linda Roebuck and the Library staff for all they did for the Food Pantry this summer. They appreciated the programs that the Library provided for the children of those taking part in the Food Pantry.

Library Report: The TRL (Teen Reading Lounge) contract has been signed and returned. The Library is awaiting the funding. The new TRL session began on 10/1 and 20-25 attendees are anticipated.

Keystone Community Grant Update – Final changes have been made. The proposals will be sent out to the committee for a last-minute quick review. Hopefully the proposal will be posted and submitted for advertisement on 10/15/18.

Personnel: Olivia Galt has been hired as a Library assistant.

System Meeting: None.

Old Business: Purse Bingo was extremely successful. Thank you to Karen and Melissa and Lee for all their hard work in preparing for this event. Thank you to all the volunteers who helped

set up and helped the day of Bingo. We appreciate all the items that were collected for the Raffle Baskets. Thank you letters have been sent out for those. The Library made approximately \$4,000 in profit from this fundraiser.

The Book Sale is being held October 10-13. There is a sign-up sheet to pick times to volunteer at the Book Sale.

Volunteers are still needed for the Under a Spell Halloween event being held on Saturday, October 20, 2018.

Raffle Basket items for a Very Frozen Holiday Party need to be into the Library by the beginning of November if possible. There is a sign-up sheet to donate food/drink for this party.

New Business: 2019 Budget was discussed. The pension contribution for Melissa and Lee was made at 5%. A motion was made by Joan to give Melissa and Lee 5% and it was seconded by Cathy. The motion was unanimously approved.

Raymour & Flanigan will be hosting a Meet the Author on November 10, 2018. After this event Raymour & Flanigan will donate money to our Library, plus the authors may also contribute a donation to our Library. Come out and meet the authors.

Adjournment: The meeting was adjourned at 7:07 p.m.

Dates to Remember:

NEXT MEETING

Monday, November 12, 2018 - 6:30 p.m.

Under a Spell	October 20	(Raffle baskets)
Harry Potter Bus Trip	October 26	
Frozen Holiday Party	December 8	(Raffle baskets)