

Library Board of Trustees November 28, 2022

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- The meeting of the Village Library Board of Trustees was called to order at 6:03 pm on Monday, November 28, 2022, by Anne Bohara.

Present

- Lauren Nappi, Knicki Knickerbocker, Kate Shuhler (via phone), Cindy Lane, Holli Schrom, Anne Bohara, Sheri Kaufman., Becky Wanamaker, and Maria Long.

Acceptance of the last meeting's minutes

- The minutes of October were approved.
- Motion made by Knicki and seconded by Holli. The motion passed with unanimous consent.

Treasurer's Report-

- Staff Reductions have been made for budget purposes. These have been shared with the staff.
- We have a break even budget for 2023
- Any deviations to the budget will need to be reviewed by the Board of Directors
- Our biggest funds continue to be state, country, and municipal aid
- Our budget assumes two semi- annual book sales (Friend's Group)
- Motion made by Sheri to approve the budget for 2023, and seconded by Knicki. The motion passed with unanimous consent.
- We will not bring the treasurer's report to a vote, and we will do this electronically within this week due to a question within the report.

Old Business-

- Reviewing and voting on 2023 budget
- Voting on agreement with Aaron
 - Will be done electronically within the next week
- Current fundraising updates (through end of 2022)
 - \$3,000+ currently from the mailing
 - Reuseit Donated, they generously donate annually
 - Giving Tuesday Online has been generated on our website and ready to go for tomorrow
- Craft Fair

- 15 spots total, four are left to fill
- Baked goods are needed for the sale
- Press Release in the Reading Eagle for the event has been shared
- Abraxis will be donating Wreaths for the craft fair. Dina will be coordinating the drop off of the wreaths.
- There will be a children's craft for donations by the Friends Group.
- Township outreach updates
 - The parking lot will be paved
 - Improvements and work has been budgeted by the township as well.
 - Security is something that we want to bring up with the township board.
 - Ann and Cindy will be attending the meeting in December to discuss this further.

Friend's Committee:

- Mystery Book Sale
- Friends Valentines Day event to be coming
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Correspondence

- NA

Director's Report

- Library Operations
 - Circulation numbers and new patron registration have officially superseded 2021
 - Uniform requirement updates: legal notice for 2023 meeting time submitted to the Reading Eagle. Board roster unless any changes will be submitted to Joan in December. Board roster is submitted every year to the County as well. If there are no changes to the strategic plan/goals & objectives they will be submitted in December.
 - Maria will be on vacation from December 26-2 and the goal is to submit everything to Amy by December 23rd.
 - Donor letters have all been sent out.
 - 11/29 Will be the launch of the Giving Tuesday campaign on social media. Thanks to everyone who helped get donor letters sent out way before the deadline.
 - Award Nominations need to be submitted by December 9th.
- CE Updates
 - None

- Future Updates
 - Maria is in the works to team up with Kog Hill Winery to host a monthly book club that will have proceeds benefiting both the library and the winery.
 - Dungeons and Dragons role playing group also in the works
 - Maria will also be on vacation from 12/1-12/6

New Business

- February Breakfast or Brunch with Staff
- Other new business

Close

- Cindy motions to close the meeting. Motion was seconded by Sheri. The meeting was officially closed at 7:38 PM.
- Next Meeting: 6:00pm, January 23rd at the Village Library

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success.