# Robesonia Community Library Board Meeting Minutes November 30, 2023 Meeting in Robesonia Borough Hall

The meeting was called to order at 7:00 pm on 11/30/23 by president Mindy Cohen. In attendance at Borough Hall were Geneva Berger, Charles Brown, Matt Burton, Bill Kase, Madison Mayhew (Library Director), Donald Stripling, and Laura Yazemboski (7:10). Matt Burton gave his resignation (effective immediately) to the Board. He did not attend the 11/30/23 meeting; however, he did install a bookshelf on the library wall just after his resignation. The Board is very thankful for his energy, enthusiasm, and work for the library.

## 1. Board Meeting Minutes

The October 26, 2023 board meeting minutes were unanimously approved.

### 2. Christmas Palooza (Saturday, 12/16/23)

- Board members will contribute baked goods for the sale and run the tables at the 10:00-3:00 event. Laura and Mindy are signed up to man the book and bake sale tables. Set up will be on Friday, 12/15/23, in the evening.

## 3. State Budget

- Board members are encouraged to contact state legislators to ask them to pass the budget affecting library and school funding. Without the budget passed, libraries may not receive funding until after the usual time (February).

#### 4. Changes by the Phone Company

- The library's phone company is shutting off the land line in use by the library. This is part of a larger plan to end the use of all land lines in the area. Mindy suggests Comcast as an alternative. Madi believes the monthly phone bill will decrease, but the phone lines will need to change.

## 5. Changes in Board Meeting Dates

- Starting with the January 2024 meeting, the Board will meet on the second Monday of each month at 6:00 (with the possible exclusion of July and January). The ten yearly meetings will be announced on the library website and newspaper annually. The motion was made by Don, seconded by Bill, and passed unanimously.

### 6. Board Leadership

- Charles volunteered to be the vice president of the Board. Mindy made the motion, Don seconded it, and the motion was passed unanimously.

#### 7. Payment for PALA Conference

- The Board will reimburse Leah (Children's Director) for her expenses at the annual PALA conference. The county library system paid for the hotel. Other expenses totaled approximately \$426. In the future, payment for the conference should be arranged prior to attending.

#### 8. Financial Audit

- All requirements have been submitted. Don will pick up five spiral-bound copies from the auditors in the next week.

#### 9. Online Financial Tool

- Madi has set up an online donation account through Zeffy. Mindy recommends using this tool during the Spring fundraiser as a payment option.
- 10. Financial Committee Meeting
- The financial committee will meet on Thursday, 12/7/2023 in the library at 6:30. Any Board members who can attend are encouraged to do so.

### 11.BCPL Meeting (11/15/2023)

- Mindy and Laura logged into the BCPL meeting on 11/15/2023, which lasted approximately 15 minutes. The BCPL Board voted to dismiss the fine against the library because Robesonia has a new director.
- 12. Bingo Supplies
  - Laura transferred all BINGO supplies and information to Don.
- 13. Email Address Changes (Reminder)
- The director's new email address is <u>director@robesonialibrary.org</u>, and the children's librarian's address is <u>youthservices@robesonialibrary.org</u>.

President Mindy Cohen adjourned the meeting at 8:02.

Respectfully submitted by Laura Yazemboski on 12/2/2023

Next board meeting to take place Thursday, 12/28/2023, in Borough Hall at 7:00 pm

## Hours

Mon: 10:00 am - 5:00 pm Tue: 10:00 am - 8:00 pm Wed: 10:00 am - 5:00 pm Thu: 10:00 am - 8:00 pm Fri: 10:00 am - 2:00 pm Sat: 9:00 am - 4:00 pm

Sun: Closed



Homework Help

4:30 pm - 5:30 pm Tuesday,

12/05/2023 Audience: Teens

Robesonia Community Library



#### Wish Tree

The Robesonia Community Library is looking for donations of books, DVDs, and supplies for the upcoming year. To see what items we are requesting, check out our Wish Tree at the library!

Items are listed on each ornament of our Wish Tree. If you'd like to purchase one of the items listed on the ornament, please take the ornament off the tree and give it to the librarian.

\*Cash or check only\*

# Holiday Closings

January 16, 2023 February 20, 2023

May 29, 2023

July 04, 2023

September 04, 2023

November 22, 2023

November 23, 2023

December 23, 2023

December 25, 2023

December 30, 2023

January 01, 2024

Wednesday, November 22, 2023 will be an

early closure.

## We provide...

- Wi-Fi
- · Fax machine, \$1.00 per page
- Scanner
- Copier (black and white/color), \$0.25 black and white/\$1.00 color
- Printing (black and white/color), \$0.25 black and white/\$1.00 color
- · Public Computers
- · Children's Computer (w/educational games)
- Two free passes to the Reading Public Museum
- · One free pass to the Berks History Center

## **About Our Library**

Welcome! The Robesonia Community Library is a small town library serving almost 5,000 citizens in Robesonia Borough as well as Heidelberg and North Heidelberg Townships. Our mission is to serve the community by providing materials to patrons of all ages so they discover the power of information, develop the enjoyment of reading and learning both now and in the future.



Christmas House

The Friends of the Robesonia community Library are having a Christmas House Tour on Saturday, December 9th from 12-4. It is \$20 per person, available at out library!



#### Join the Board!

Support your local library by becoming a Board Member!

We are currently in need of 4 board members. We have spots opening up in the position of President, Vice President and Secretary. Your time and commitment is what is able to keep our library going. Please consider joining our board of trustees today!





