Spring Township Library Association
Board of Trustees Meeting
Thursday December 13, 2018
Meeting Minutes

Present Board Members:  Jennifer Yetter, Andrea Dillaway-Huber, Jody Kulaga, Donna Bird, Kevin Cramsey, Sherry Auman

Absent Board Members: John Emerick

Present Advisors: Barbara Kline, Kimberly Rice, Jonathan Duffy, Jestyn Payne, Esq,

Additional Attendee: George Stuck, Township Supervisor

A. Call to Order:  7:02 pm
B. Sign-in sheet- completed by the use of a sign in sheet
C. Consent Agenda Approval – STLA minutes from 11/8/18 meeting, Acting Director’s Report, Assistant Director’s Report, Financial Reports and Friends Reports/Minutes.
   1. Motion to approve: Andrea
   2. Second: Donna
   3. Motion passed unanimously

D/E. Acting Director/Assistant Director Updates –Barb and Jon
   Director’s Reports disseminated to STLA Board via email & reviewed
   Barb:
   • Promotion of the Libby app county wide as well as advertisement of the fines and fees change for 2019. Also a new refrigerator was purchased and installed at Spring.
   Jon:
   • All information included in report, no specific discussion points

F. BCPL Meeting 1/16/19-- Andrea, Jen, and Sherry are going
   • Award submission possibilities: Candace and Meghan for summer programs

G. Old Business
   a. PSU ice cream sale went well with shorter time window for pickup
   b. Volunteer Appreciation Dinner with both libraries was a success and will be done again next year.
   c. Patron Donation Letters were mailed out and an update will be provided in January regarding donation amounts.

H. New Business
   a. Reappointment of Andrea Dillaway-Huber and Sherry Auman for another three year term.
1. Motion to approve: Jody
2. Second: Donna
3. Motion passed unanimously

b. Authorize Herbein & Co. Inc. to audit Spring and WL/WH Library 2018 Financials
   1. Motion to approve: Kevin
   2. Motion to approve: Andrea
   3. Motion passed unanimously

c. January marketing ideas
   1. Barb-Spring-adult series of displays promoting authors, Teen Advisory Board, and Lego Club
   2. Jon-Dvd spotlight with “new” stickers and adding more play aways to the collection

I. Twp of Spring Municipal Advocacy Program – Jen to attend the January meeting.

J. Solicitor – no updates

L. Other issues, concerns, comments, around the table discussion – none

Meeting adjourned 7:26 pm – Sherry moved, Andrea seconded
Next meeting January 10, 2019 @ 7 pm Township of Spring Admin. Bldg.

Respectfully submitted,

Jennifer Yetter
STLA Board Member and President