

## Schuylkill Valley Community Library

### Board of Directors Meeting Minutes

October 10, 2018

1. **Call to Order** 7pm- Present were Erica Burch, Christie Brown, Cathy Hartman, Helen Flynn, Kathy Gerber-Fegely, Stephanie Jacobs, Sharon Wilson, Patrick Manwiller. Absent were Solomon Lausch, Roger Schmidt, Kelly Ruth.
2. **Minutes:** from September 12, 2018, approved
3. **Treasurer's Report-** Approved
4. **Trustee Report-** Mrs. Jacobs attended both the Perry Township and Centerport municipal meetings to convey the SVCL appreciation to those groups for their yearly contributions.
5. **Librarian's Report-** Christie began with the announcement that the driveway paving is finished. Our circulation is still down because the bridge is still under construction. Unfortunately, our funding is tied to the circulation numbers. There is good attendance at the home school programs and they are well attended. Even other libraries have inquired about the programs. Mrs. Bowman's retirement has begun and the new employee has begun taking her hours. We had a library activities table at Community Days. The board commended Christie for a great job on grant applications.
6. **Reports**
  - Building and Grounds-** none
  - Policy Review-** Mrs. Flynn recommended specifying where the regulations on clearances are found in the hiring policy that was presented. Several members will be doing more research on the issue of clearances to be presented at the next meeting.
  - County Library System-** none
7. **Driveway Paving Update-** Except for sealing a crack, the paving project has been completed and the bill has been submitted.
8. **Municipal meeting visits-** The updated schedule given to board members.

- 9. 2019 Holiday Closings-** The list was distributed and approved. There are no changes from other years.
- 10. Friends Group-** Sandwich orders are due 10/29, pick up is 11/3 and 11/4. Scripp gift cards sales details were explained. Orders are due 20/22 for 10/19 pick-up and 12/5 for pick up the week of 12/10. The next Friends meeting is October 16 at 7pm.
- 11. Other-** The November meeting should have Christmas bonus discussion on the agenda. There will be another budget meeting at 6 pm on November 14.
- 12. Remaining meetings this year:** Nov. 14 and Dec. 12 at 7pm.
- 13. Adjournment-** 7:40pm