

Schuylkill Valley Community Library
Board of Directors Meeting
October 11, 2021

Present: Erica Burch, Christie Brown, Stephanie Jacobs, Solomon Lausch, Roger Schmidt, Stephanie Schreiber, Sharon Wilson, Mary Kunkle (Friends' representative)

Absent: Kelly Ruth, Kai Miller, Patrick Manwiller

1. Call to order at 7:01 pm.
2. Secretary's Report- September meeting minutes were approved.
3. Treasurer's Report
 - a. Discussed fund drive letter
 - b. Friends' budgeted contribution will be replaced by the Payroll Protection Program Loan/Grant. All paperwork has been submitted for the loan to be forgiven. We are just awaiting approval.
4. Trustees Reports- none
5. Librarian's Report
 - a. Christie reported that the addition project has begun, beginning with moving utilities and choosing finishes.
 - b. Briefly discussed the dealing with volatile patrons webinar.
6. Reports
 - a. SVCL Friends
 - i. Book sale was very successful, bringing in \$3000+
 - ii. The golf tournament is scheduled for April 24, 2022 at 1:30 pm. Russ Bowman will be the chairperson.
 - iii. Another raffle and a sandwich sale will be coming soon.
 - b. Buildings and Grounds
 - i. Erica sprayed the landscaping island for bees again.
 - c. Policy Review- Public Relations Policy was approved with changes. The Sexual Harassment Policy was approved.
 - d. County Library System- The District Consultant, Stephanie Williams, will be leaving the district and joining BCPL as Deputy Administrator and Outreach Coordinator.
 - e. Development Committee
 - i. This committee is meeting regularly again. Kai submitted an email report.
 - ii. They will be running a concession stand at an under 8 soccer tournament on 10/30.
7. Municipal Visits Update
 - a. A few visits have been completed, still have a few left to attend.
8. Keystone Grant/ addition project- see earlier notes from Librarian's Report.
9. Sales tax/ fees for copies and faxing
 - a. Christie reported that she viewed a webinar explaining what sales tax the library should be paying. It applies to services such as copies, faxes, hotspot rental.
 - b. The board voted to increase black and white copies to 25 cents, set faxing to \$1 per page, and add sales tax to the hot spot rental fee.
10. Next meeting will be on November 8, 2021 at 7:00pm.
11. Adjourned at 8:03pm.