

Library Board of Trustees October 25, 2021

The regular meeting of the Village Library Board of Trustees was called to order at 6:02pm on Monday, October 25, 2021 by Lisa Betz.

Present

- Lisa Betz, Maria Long, Lauren Nappi, Knicki Knickerbocker, Anna Carter, Debbie Phillips, Judy Swartz, Sheri Kaufman, Amy Langman, Holli Schvom, Molly Basilio, Kate Shuhler, Cindy Line, Amanda Machonis, Sandy Deemer

Welcome to potential candidates

Acceptance of the last two meeting's minutes

- The minutes of September were approved.
- Motion made by Lauren Nappi and seconded by Debbie Philips. The motion passed with unanimous consent

Correspondence

Director's report

- Library Operations
 - Library WIFI number were up this past month
 - Circulation is slightly down but numbers are steady with circulation being over 3,000.
We continue to see new library patrons and students registering via Access PA. Maria reached out to the respective schools to encourage teachers to have students sign up for library cards. Access Pa is not an automatic online Berks County library card sign up.
 - Plans for State Aid need to be submitted to Amy Resh by November 1 st .
 - Waivers are being done differently; there is no separate form. The library is asking for a waiver in hours/ collection development; it was advised since we are still in the midst of the pandemic.
 - Meeting with the Carnarvon township to go over our wishlist for the library.
 - Big Goal is to replace the carpet, repave the parking lot, replace the drop box, and a sign by the road. Meeting at 10:00am on Thursday.
 - CE credits are all up to date.
- Budget Updates
 - Library budget is ready to vote on.
 - We will be voting on the budget at the board meeting in November.
 - Even with an increase, we are going to be under budget.
- Future Updates
 - October In-Service Day notes will be included in report in November

Treasurer's report

Old business

- Strategic Planning: Final summary on Core Brand surveys
- Iron Mountain work day / Children's area improvements update
 - Anna works for a local company, they gave us a grant to do some renovations to put towards the children's area. The company does community outreach, so they are going to be putting together the furniture and designing the mural for the wall this coming Friday.
- Bathroom locks and signage status
 - Keith has the materials, it just needs to be implemented.
- Fall donor letter status
 - We are looking to rework how the letter is put together and who receives the letter.
 - Donation Link on our website
 - Next month we will work to have a letter for review

New Business

- Vote on revised mission statement and core values
 - Motion made by Knicki, seconded by Lauren Nappi . The motion passed by unanimous consent.
- Review Trustee expectations sheet
- Q&A for potential trustees

Next Meeting: November 22, 2021

Anna Carter motions, and Lauren Nappi seconds to close tonight's meeting. The meeting was officially closed at 7:25PM.

Library Mission statement:

The Village Library provides resources, services, programs, and technology to enrich lives, build community, and foster success.