Spring Township Library Association  
Meeting Minutes October 11, 2018

Present: Sherry Auman, Donna Bird, Jody Kulaga, Donna Eby, Kevin Bitz, Barbara Kline, Kimberly Rice, Kevin Cramsey, John Emerich, Jennifer Yetter, Kourtney Bernecker.

Absent: Andrea Dillaway-Huber and Jesty Payne

Meeting called to order at 7:02 PM.

Motion to approve the consent agenda made by Jody Kulaga; motion carried.

Director's Report: Proclamation of Friends  
Giving Tuesday during the month of November

Branch Manager's Report: Just Build It STEM program  
Monthly toddler movement

Old Business:

Ice cream sale: Sherry is meeting with Carol to tally the orders.  
Volunteer Appreciation Dinner: Invites being mailed  
Crave 11/18 from 5-7 PM all staff members and both Friends' groups are invited  
Direct deposit: Kevin B is going to test with his check before making the system live.  
Audit: motion to approve was made by Kevin C; motion carried.  
Strategic Plan: Looking for volunteers from the board to be on this Committee.

New Business:

Discussions about who to send the annual patron fund drive. Decision was made  
to mail to previous donors within the past five years. We will also put advertising on Facebook and other social media. Jody made a motion to approve the letter; motion carried.

Budget: Jen met with Donna E to review the first draft.

November “Month of Thanks”

- jars for coins in both locations.  
- Facebook post what thankful for.  
- Tongue Twister week.

Spring Municipal Advocacy Program  
Meeting Monday, October 22nd will be Friends Recognition.
Around the Table:

Donna E wants to get estimates to have the carpet cleaned. The following miscellaneous items still need to be completed: shelf labels, wall decals, paint pole by the circulation desk green, office door touch up, weeding nonfiction in order to make room the graphic novels.


Kevin B shared an article about prisons charging for books.

8:05 entered into executive session to discuss personnel issue.

8:25 ended executive session.

A motion was made to terminate Donna Eby's employment effective 10/12 and for her to receive two weeks transitional payment contingent upon a seamless termination meeting and authority to Jen and John to execute termination. Motion made by John; motion carried.

A motion was made to authorize Jen and Andrea to offer Barb Kline full-time employment as Spring Township Library Director with a salary of $47,380 and authority to negotiate a tuition reimbursement option to be approved at the next meeting. Motion made by Sherry; motion carried.

Respectfully submitted,
Sherry Auman