

Spring Township Library Association

October 10, 2024

Meeting Minutes

Present: Lisa Hoopes, John Emerick, Donna Bird, Andrea Dillaway-Huber, Jen Yetter, and Sherry Auman.

Others Present: Matthew Cammarano, Barb Kline

Meeting called to order at 7:02.

Motion to approve the consent agenda made by Lisa; motion carried.

Director's Report – computer usage appears to be down. However, BCPL Statistics are based on the number of total minutes divided into 30-minute sessions. The total number of sessions went down but the number of logins increased compared with September of 2023. This means that the library had more users who remained logged in for less time per session.

Assistant Director's Report – upstairs door isn't working. Discussion between the Township and Church about who is responsible for repairs. Doors will be fixed Monday.

BCPL Meeting – Next meeting is on November 20th. Lisa can attend.

Old Business

Annual Patron fund drive – send letter out in January.

Policy Reviews

Volunteer Clearance Policy review – update and fix typo error

Volunteer Policy – no revisions. Motion made to approve the above policies; motion carried.

Reviewed 2025 Holiday Schedule– motion made by Andrea to approve the schedule with the additional early closure on New Year's Eve; motion carried.

BCPL Awards – award categories have changed to increase interest. Barb is going to recommend nominating Jess.

New Business

Township meeting update. Supervisors would like to have representation at the budget meeting on October 28th. The budget request letter was updated to include the additional cost of renting the old Huntington location. A total of \$325,000 was requested.

Strategic plan – Andrea was asking about a few things in the plan. A motion was made by John to approve 2025 Strategic plan; motion carried.

Around the Table –

Barb – air conditioning wasn't working. Question was who is responsible for the HVAC repair. Barb will ask Jestyn to clarify what our lease states.

Donna – the newspaper is being taken on Wednesdays and not we aren't getting it at all on Saturdays. Matthew is going to contact the Reading Eagle.

John – Friends bus trip on November 13th is full.

Restaurant Week – October 22nd – 24th

Candy sale

Lisa – still working on the credit cards

Meeting adjourned at 8:20 motion made by Donna