

Schuylkill Valley Community Library

Board of Directors Meeting Minutes

September 11, 2019

Present: Patrick Manwiller, Sharon Wilson, Roger Schmidt, Christie Brown, Erica Burch, Solomon Lausch, Stephanie Jacobs, Helen Flynn, and Kelly Ruth. Emily Calaman attended as a guest observer.

Absent: Kathy Gerber-Fegely

1. Call to Order: 7:30pm
2. Minutes from June 12th meeting were approved with the following revisions:
 - a. Eliminate the duplication of Helen Flynn's name that was listed twice in the attendance record.
 - b. Eliminate #10 "Erica will attend the Friends meeting to explain the American Girl fundraiser".
3. Treasurer's Report:
 - a. Sharon reported that \$1000 should be added to #116 of the financial notes to include the donation received from VIST Bank.
 - b. In answer to Stephanie's question, Sharon reported that no municipality contributions have been received yet.
4. Trustee Reports:
 - a. Patrick is looking into the use of the "Eventlify" app for the golf tournament.
5. Librarian's Report:
 - a. Hoopla costs are remaining steady.
 - b. Summer reading totals: 303 children participated reading 199,085 minutes.
6. Reports:
 - a. Building and Grounds Committee: nothing to report
 - b. Policy Review: Working on creation of a new Confidentiality Policy.
 - c. County Library System: Discussions included revision of the library membership policy and revision of the state library card program guidelines. Christie would like the board to review at a later date.
7. Direct Deposit/Online Banking:
 - a. Motion was accepted to initiate direct deposits for a trial period of 6 months. VIST Bank to waive all fees for the first 6 months with the potential for continuing to waive the fees after this time.
 - b. Motion was accepted to transition to online banking beginning in January 2020. Will need to create a policy/procedure.
8. Municipal Visits:
 - a. Meetings were successfully attended in Bern, Perry, and Centerport. Upcoming meetings include Leesport and Centre Township.
9. Proposed Library Addition:
 - a. Christie is hoping to have everything in order to submit an application for a Keystone Grant by the Spring of 2020.
10. 2020 Funding Formula:
 - a. Christie provided a verbal and written summary.

11. Committee Selections:

- a. Nomination Committee: Kathy will chair this committee. Helen and Erica will serve.
- b. 2020 Budget Committee: Stephanie will chair this committee. Roger and Sol will serve with Christie and Sharon in attendance.

12. SVCL Friends: Dates to remember

- a. Community Days BINGO: 9/13-9/14
- b. Fall Book Sale: Set up 10/10, Sale 10/11 and 10/12. Apple Dumpling orders due by 10/4.
- c. Sandwich Sale: 11/9 and 11/10
- d. Gift Card Sale: November/December
- e. American Girl BINGO: 11/10
- f. Next Friends meeting: 9/17 at 7pm

13. Next meeting 10/9 at 7pm

14. Adjourn: 8:52pm