

Schuylkill Valley Community Library
Board of Directors Meeting Minutes
September 9, 2020
(virtual)

Present: Solomon Lausch, Patrick Manwiller, Erica Burch, Kai Miller, Stephanie Jacobs, Library Director Christie Brown, Bookkeeper Sharon Wilson, and Friends Representative Karen Bailey.

Absent: Roger Schmidt, Kelly Ruth

1. Call to order at 7:11pm.
2. Minutes from the August meeting were approved.
3. Treasurer's Report
 - a. Previously discussed potential large scale donor is currently unsure of his plans.
 - b. No municipal funds have been received to date.
 - c. Collection and program spending has been conservative due to uncertainty associated with the pandemic.
4. Trustee Reports
 - a. Sol reported that Kathy Gerber-Fegely has submitted her resignation to him.
5. Librarian's Report
 - a. SV will be doing an e-card pilot program with one middle school grade level.
6. Reports
 - a. Buildings and grounds
 - i. Erica reported that screen has been fixed.
 - b. Policy review
 - i. Christie reported that she and Kelly are currently finishing up a telework policy draft for board review.
 - c. County Library System
 - i. The funding formula was approved at the last BCPL board meeting.
 - ii. A trustee survey was conducted and it was reported that 17 libraries sustained a loss of income of at least \$15,000- 20,000, 9 libraries have not yet received their municipal funds, which is concerning. A telework policy should be established.
7. Municipal Visits
 - a. An electronic sign up sheet has been sent out and meetings will begin next week.
8. Board Vacancies
 - a. We have two seats open due to the departure of Helen Flynn and Kathy Gerber-Fegely.
9. Committee Formation
 - a. Budget- Stephanie (chair), Christie, Sharon, Roger, and Patrick
 - b. Nominating- Sol (chair), Kai, Roger
 - c. Director Review- Erica (chair), Christie, Sol, and Kelly
10. Library Needs/Wants list
 - a. The list was reviewed and it was determined that we should wait on these items until we know the results of the Keystone Grant, as well as a better idea of what income will be received.
11. SVCL Friends
 - a. Some fundraising ideas on the table are food trucks, raffle baskets, a bag sale (books)

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- b. They are planning with caution.
 - c. The book sale will be held outdoors on 9/19, volunteers needed.
 - d. The sandwich sale will be 9/26.
12. Other
- a. Erica suggested that we move the Friends up on future agendas.
13. Next meeting will be October 14, 2020
14. Adjourned at 8:20pm.