

Wernersville Public Library
Board of Trustees Meeting Minutes
9.14.21

MISSION STATEMENT: The Wernersville Public Library inspires learning, creates community, and transforms lives with quality resources and services.

In Attendance: Deb Scull, Sandee Nevitt, Sharon Melson, Allison Plevrakis, Greg Mazurek, Abby Showalter, Kristi Brant, Leigh-Anne Yacovelli

Called to order: 7:01 p.m.

1. Public Portion – no guests

2. Vote to accept Bridgid Good’s resignation effective August 24, 2021 with regrets– Deb first, Kristi second; the vote was unanimous

3. Approval of Minutes – Greg moved to accept the minutes from August 10, 2021, Deb seconded; the minutes were approved unanimously

4. Treasurer’s Report – Leigh Anne and Allison reviewed and approved the 990, asked the board to vote on approval as well. Kristi moved to approve the 990, Sharon second; the board approved unanimously. The 990 will be filed as prepared.

Regarding the P&L – Allison reported that we received municipality income in July. By the end of the summer, 53% of our expenditures have been made, so spending will increase in fall. There were cancellations of performers, and Target donation/gift card provided additional funding to offset expenses. Greg moved to approve the Treasurer’s report; Abby seconded; the board voted unanimously to approve.

5. Annual presentation by representatives from Merrill Lynch - Jim Geosits, James Geosits, Rebecca Minnick provided the annual report on the library’s investments. The cumulative rate of return of library’s investments is 10.89% (after fees) since 1.1.21; they outlined investment strategies selected for library’s investment, including growth stocks, utilities, and convertible securities. The investment goal is a third/third/third allocation among these strategies, but there will be fluctuations based on market performance.

6. Director’s report – Leigh Anne shared that she has a candidate interview scheduled; She attended Teens in the Workplace training re: mandated reporter requirements, especially with regard to teen employees and teen volunteers, and safety precautions for teens in the workplace, such as cameras, that would also carry over to teen volunteers. The board discussed checking with S. Heidelberg and L. Heidelberg townships about their camera systems; Deb and Greg to explore options and report back. Leigh-Anne attended Weiser Pool community night; Mr. Randler provided a \$100 donation.

7. Friends report – Leigh-Anne shared that Boscov’s coupon sale is ongoing with a \$5.00 donation to library; The Friends raised \$429 from chicken barbeque -every meal was sold. The Cone will advertise the book sale. Board circulated sign up for book sale (Sept. 27 to October 2). Canvas bags from library system will be used for book sale, as well as bags printed with the

Friends' name that were obtained through a grant. The Friends also donated \$50 to virtual PALA as a thank you for supporting our library's director with information and assistance during the pandemic.

8. Old Business – a. Update on recruiting new board members - We can use two new active board members. Sandee encouraged the board to please think of good people who may be interested. We will also advertise/recruit at book sale.

b. Townships and Borough – Leigh-Anne will provide summer reading update, suggest copy for borough and township newsletters as appropriate. Dehumidifier should be addressed at Borough's next meeting: October 6 at 7:00 p.m. Sandee will attend with Leigh-Anne. We will aim to have funding requests for townships in late September or early October.

c. Board committees – no updates

d. System agreement:

i. Vote to accept or reject System Membership Agreement, which replaces the existing membership agreement in place since January 1, 1997 that is set to terminate December 31, 2021, that was received at the library on June 29, 2021. Leigh-Anne recommends voting to approve. Allison made the motion, Abby seconded. The board unanimously voted to accept the System Membership Agreement.

ii. Vote to accept or reject the new Library Automation Agreement, which replaces the existing agreement in place since April 1, 1997, that is set to terminate December 31, 2021, that was received at the library on June 29, 2021. Leigh-Anne recommended voting to approve the library automation agreement. Greg made the motion, Deb seconded. The board unanimously approved the Library Automation Agreement

9. New Business – a. Entry of items voted on by email to the minutes. Sandee reminded the board that in order for email votes to be official, all board members must vote

i. Votes to Accept Minutes from June 8, 2021 – unanimously approved by email on August 13, 2021

ii. Vote to Accept Treasurer's Report From June 2021 – unanimously approved by email on August 13, 2021

iii. Vote to Accept Treasurer's Report of July 2021 – unanimously approved by email on August 13, 2021

iv. Vote to approve annual raise plus bonus for director – unanimously approved by email on August 12, 2021

b. Highlights from *Building and Exceptional Board (pt1)* - Sandee reported that she attended the Building an Exceptional Board training. She asked the board to consider: Are we following the mission? She reiterated that we as a board have governance and fiduciary responsibility and our sole, most important job, is to hire director, then evaluate and offer guidance to director. The Director is in charge of running library.

c. 2022 Board calendar – We will ask Board members for advance notice for summer vacations particularly related to the August meeting, so that we can reschedule if necessary to reach quorum.

10. Break for executive session at 8:30 p.m.

a. Potential personnel compensation increase

b. Incident filed by personnel on August 27, 2021

At 8:59 p.m. Greg Mazurek made a motion to adjourn; Sharon 2nd.

Respectfully submitted,

Kristi Brant, Secretary

Next Meeting October 12, 2021