

## Schuylkill Valley Community Library

### Board of Directors Meeting

August 11, 2021

**Present:** Christie Brown, Stephanie Jacobs (present virtually), Patrick Manwiller, Kelly Ruth, Stephanie Schreiber, Karen Bailey (Friends' representative)

**Absent:** Sharon Wilson, Solomon Lausch, Roger Schmidt, Erica Burch, Kai Miller

1. Call to order at 7:03pm.
2. Secretary's Report- June meeting minutes were approved by those present.
3. Treasurer's Report- Unable to report due to computer issues. Christie suspects that a backup can be obtained on the NAS server however the County IT employee is not available this week due to vacation.
4. Trustees Reports- Stephanie Jacobs reported that the county Reading Olympics program will be occurring this year in person.
5. Librarian's Report
  - a. Christie reported that a new employee has been hired. She will aid in reducing the workload for Christie and Kelly.
  - b. Christie wishes to review the financials prior to deciding on any other new hires.
  - c. Currently pursuing having an intern.
6. Reports
  - a. SVCL Friends
    - i. Karen reported that the Friends will be holding an outside book sale (rain or shine) on Friday, September 17th from 9-5:00 and Saturday, September 18<sup>th</sup> from 9-2:00. Set-up will start on Thursday, September 16<sup>th</sup> at 5:00. Assistance will be needed.
    - ii. Apple dumplings will be sold in conjunction with the book sale. Per Karen's request, Stephanie Jacobs will look into promoting this within the school.
    - iii. \$1850 was raised for the building fund from the basket raffles. The Friends will be doing upcoming sales as well.
    - iv. Further upcoming fundraisers include a sandwich sale in October (specific date is not set yet) and the gift card/script sale.
  - b. Buildings and Grounds
    - i. An Eagle Scout mulched and placed stepping stones outside of the library.
    - ii. The mailbox was hit by a car and needs to be replaced.
  - c. Policy Review- Policies were not presented at this meeting due to not meeting the qualifications for a quorum.
  - d. County Library System- Christie reported an increasing amount of difficulty getting books delivered.
  - e. Development Committee- The fundraising letter has been drafted.
  - f. Leesport Borough Meeting- Bern Township has signed over the rights to make decisions about the library property to the Leesport Borough. The library will now be in the Northern Berks Police Department's jurisdiction.
7. Keystone Grant project status- contracts have been signed by Dolan and the Leesport Borough.

8. System Membership Agreement
  - a. The old agreement has been terminated. In order to maintain funding and maintain system membership the SVCL voted and the new agreement was signed. 3 affirmative votes were given in person, 1 via zoom/virtual platform, and 2 via written consent/e-mail.
  - b. Christie stated that at this time the SVCL meets the membership standards however to maintain this status trustees will need to attend education courses twice a year. Christie will send out further information regarding these courses.
9. Municipal Visits
  - a. The county is encouraging each municipality to increase their funding. Therefore, if libraries receive an average of \$2.50 per capita from each municipality they receive extra money per the funding formula. SVCL is one of 6 libraries (out of 19) that does not receive this extra funding.
  - b. Discussed requesting individual meetings with each municipality or an educational e-mail being sent prior to the municipality meetings. Christie will create a draft e-mail. Stephanie Schreiber will review before it is sent.
  - c. Christie will send out a sign-up genius for meetings to be attended.
10. Other- After discussion, it was decided that staff will now be wearing masks when in direct contact with patrons.
11. Next meeting will be on Monday, September 13, 2021 at 7:00pm.
12. Adjourned at 8:15pm.